

## MET'S INSTITUTE OF TECHNOLOGY, POLYTECHNIC NASHIK (DTE Inst. Code: 5244)

Ref. Order No. MET/poly /AY24-25 /committee /09

Date: - 01/08/2024

### LOCAL MANAGING COMMITTEE (COLLEGE DEVELOPMENT COMMITTEE)

Sr. No	Member category	Name of Member
01	Chairperson of management or his nominee ex-officio Chairperson	Dr. Jitendra Wagh
02	Secretary of Management or his nominee	Dr. Shefali Bhujbal
03	Head of department to be nominate by Principal	Mr. A.P. Vadnere
04	Member- Teaching staff.	Dr. G.B. Kawale
05	Member- Teaching staff	Prof. Gauri Sonawane
06	Member Teaching staff	Mrs. S.S. Ahvad
07	Member-Non Teaching staff	Mr. S.N. Pillai
08	Local Member (Education)	Mr. Tushar Chavan
09	Local Member (Industry)	Mr. K D. Joshi
10	Local Member (Research and Social)	Dr. V.J. Gond
11	Local Member (Alumni)	Mr. Pritam Ahirrao
12	Co-coordinator, Internal Quality Assurance Committee of the college	Prof. Samir Shaik
13	Member of the college student's council	Mr. Jeet B Lomate
14	Member of the college student's council	Mrs. Siddhi B Pagare
15	Principal of the college –Member Secretary	Dr. Rajendra S. Narkhede

#### Responsibilities: -

1. Prepare an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and enable college to foster excellence in curricular, co-curricular and extra-curricular activities;
2. Decide about the overall teaching programmers or annual calendar of the college
3. Recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts
4. Take review of the self-financing courses in the college, if any, and make recommendations for their improvement
5. Make specific recommendations regarding the improvement in teaching and suitable training programmes for the employees of the college.
6. Discuss the reports of the Internal Quality Assurance Committee and make suitable recommendations
7. Recommend the administration about appropriate steps to be taken regarding the discipline, safety and security issues of the college or institution
8. Prepare the annual report on the work done by committee for the year ending on the 30th June and submit the same to the management of such college.
9. The College Development Committee shall meet at least 2 times in a year.

Dr. R.S. Narkhede  
Principal

Copy to: - 1) All Committee Member  
Principal

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Bhujbal Knowledge City,  
Adgaon, Nashik-422 003

