



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	
	MET'S Institute of Pharmacy, Bhujbal Knowledge city
• Name of the Head of the institution	Dr. Sanjay Jayprakash Kshirsagar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02532555860
• Mobile no	9370245235
• Registered e-mail	principal_iop@bkc.met.edu
• Alternate e-mail	sanjayjk@rediffmail.com
• Address	Bhujbal Knowledge City, Adgaon, Nashik, Maharashtra 422003
• City/Town	Nashik
• State/UT	Maharashtra
• Pin Code	422003
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Self-financing				
• Name of the Affiliating University	Savitribai Phule Pune University				
• Name of the IQAC Coordinator	Dr. Santosh Subhash Chhajed				
• Phone No.	02532555940				
• Alternate phone No.	02532555861				
• Mobile	9923117500				
• IQAC e-mail address	metiopnaac@gmail.com				
• Alternate Email address	santoshc_iop@bkc.met.edu				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/NAAC/AQAR%20Submitted%20Report/AQAR%20Report%202021-22.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://metbhujbalknowledgecity.ac.in/metpharm/academic-calendar/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.56	2021	15/02/2021	14/02/2026
6.Date of Establishment of IQAC			27/06/2015		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	02	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. IQAC encouraged the faculty members to attend faculty development programs. Many faculty members attended the faculty development program, seminars, conferences and workshops. 2. Institute have organized various Training Programs for staff and students of the institute. 3. Institute has organized Industrial Visit for the upgradation of the knowledge of the students across all courses. 4. IQAC has encourage staff for writing research projects for funding and for government and non government agencies 5. Institute have organized various Extra Curricular activities like Antarang, MET Utsav for overall development of the students.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To encourage faculty to participate in various Seminar/ Conference/workshop.	Faculty members have attended several FDP, Seminar, Conferences and Workshops.
To organize Seminar, Conference, workshop and guest lectures.	Institute have organized Seminar, Conference and guest lectures from eminent personalities.
To submit proposals for research grant for funds	Faculty members have submitted several proposals to various funding agencies like SERB, DST, DBT.
To submit the data for NIRF	Institute has participated in the NIRF
To submit the data for AISHE	Data submitted

13. Whether the AQAR was placed before statutory body?

Nil

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	13/02/2024

15. Multidisciplinary / interdisciplinary

MET's Institute of Pharmacy runs with the mission to develop as a superior center by providing quality education to create competent, skilled graduates to tackle pharmaceutical, technological, and social challenges in diversified areas. Being a part of the multi-institutional campus wherein, there are following institutes already offering various programs to undergraduate students viz. MET's Institute of Engineering (offering B.E in branches like Computer, Information technology, Civil, and Mechanical), MET's School of Architecture and Interior Design (offering B. Arch, B. Design

courses), MET's Institute of Management offering B.Voc and MBA courses, and CDAC courses; based on this good foundation our institute can be transformed itself into a multidisciplinary institution with necessary modifications in the curriculum. Institute's most of the faculties have completed the AICTE- FDP on Human Universal Values (HUV). The Knowledge can be percolated to students as a part of the integration of humanities. The institute is affiliated to Savitribai Phule Pune University and has currently adopted its Choice based Credit pattern for Pharmacy Undergraduate and Postgraduate courses. Students also have to carry out Practice school and Research projects which are assessed at the end of the semester. The students are awarded with cGPA at the end of the course. As the institution is on a multi-institutional campus and as mentioned above the campus has various institutes offering programs other than Pharmacy. The institute will have no difficulty in offering a multidisciplinary flexible curriculum that enables multiple entries and exits at the end of the 1st, 2nd, and 3rd year of undergraduate education after necessary modification in the pharmacy curriculum and with prior approvals. The institute is in the process of setting up an pre-incubation center to inculcate innovation and start-ups to engage in more multidisciplinary research endeavors to find solutions to society's most pressing issues and challenges. A 'Center of Excellence' is also planned to be developed at the campus level by the Trust as a platform to exchange and nourish multidisciplinary research and innovation ideas.

16.Academic bank of credits (ABC):

The MET's Institute of Pharmacy is affiliated with Savitribai Phule Pune University, Pune (SPPU). We are required to adhere to the rules and regulations for the implementation of the Academic Bank of Credits. SPPU, being a state university, is an official member of the National Academic Depository, which is a government initiative to provide an online repository for all academic awards as part of the Digital India Program. SPPU is currently in the process of uploading students' marksheets and degree certificates through the nad.digitallocker.gov.in platform via its affiliated colleges. The National Academic Bank of Credits (ABC) portal has now been integrated into the NAD portal at <https://nad.digitallocker.gov.in> and is operational starting from the academic year 2021 onwards. To facilitate this, MET's Institute of Pharmacy has registered on the portal and is awaiting approval of its account from NAD Digilocker

17.Skill development:

Efforts and activities aimed at developing the skills, proficiency,

and competency of students across all courses are diligently carried out by the Training and Placement Cell at our college. The Training and Placement Cell continuously organizes various workshops and guest lectures focusing on skill development. These workshops cover a range of topics including resume writing, soft skills, communication skills, and personality development programs. To bridge the gap and enhance vocational skills, the institute has established an Industrial Advisory Committee (IAC). This committee engages industry veterans and master craftsmen to provide insights and practical training. It organizes training sessions, field visits, interactive sessions for project scrutiny, and guest lectures by industry experts to keep students updated on technical skills and problem-based learning methodologies. The institute has collaborated with the National Programme on Technology Enhanced Learning (NPTEL) to offer a structured credit-based program for students. This allows them to enroll in various technical and non-technical skill development programs offered by NPTEL, thus enhancing their overall skill set. In addition, the institute regularly organizes guest lecture series on value education. Eminent personalities from various domains are invited to sensitise students on values, life skills, and social responsibility. These efforts aim to uplift both the students and society as a whole. Future plan for skill development: "The institute is strategically moving towards establishing a dedicated Skill Development Centre on campus. This center will be tasked with designing and implementing a wide array of skill development programs catering to diverse disciplines, ranging from fine arts to coding and technology development. The envisioned center will offer students multiple entry points and access to a diverse set of courses, ensuring comprehensive skill enhancement opportunities across various streams and institutes within the campus."

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

To support and incorporate the local language, art, and culture the institute has made a policy to carry all NSS activities in adopted villages in the local Marathi language. Our students regularly participate in many cultural events at the MET Bhujbal Knowledge City level Youth Festival, where they frequently win prizes. Students are encouraged to express their ideas in local languages where there is no language barrier, and as a result, every year they submit written poems and other materials in Marathi, Hindi, etc. This is especially true of our college magazine. This effort to print a college magazine containing material in other languages has gained attention at the university level, earning it the best

magazine prize in past years. The institute has made efforts to familiarize students with foreign languages and host a training programme for professors and students to study German in the academic years 2021-2022. A 5-day lecture series called the "Arpan Lecture Series" ("????? ?????????????") is held annually as part of the students general development. The institute celebrates the birth and death anniversaries of national heroes in the local language, and students dress in traditional garb and host numerous activities to educate young students about the contribution of these legendary people

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome Based Education Outcome Based Education (OBE) is a high-quality educational system which is built on the educational concept. OBE does not propose any set method of instruction or evaluation. Every educational activity conducted in OBE should assist students in achieving the objectives established. As per the targeted outcomes, the faculty may play their role as a teacher, trainer, facilitator, and/or mentor etc. OBE focuses on the traditional methods and emphasises on facilities provided by Institutes to students. Success can be achieved in favour of students by creating or displaying results utilising the words "able to accomplish". OBE offers explicit standards for observable and quantifiable achievements. Advantages of OBE: A clear expectation of what must be done by the end of the course is created by the outcome-focused approach. Professor will be able to guide their classes to meet the needs of the students if they have a clear understanding of what needs to be completed. OBE not only compare but also evaluate students at the individual, class, batch, programme, and institute levels. Students are expected to participate in their own education. Students who are more actively engaged in their education are more likely to feel accountable for their own learning, which should excel in their professional height. History: India joined the Washington Accord as a permanent signatory member on June 13, 2014 and OBE implemented in higher technical education. National Assessment and Accreditation Council (NAAC) and National Board of Accreditation (NBA) are autonomous organisations support international quality standards for technical education in India. Since 2013, the NBA has exclusively accredited programmes using OBE. As per National Board of Accreditation it is mandatory to procure outcomes-based education culture in the institutions by providing programmes in engineering, pharmacy, and management. Finding gaps and making continuous improvements to an institute's educational system with the help of outcome analysis reports is vital. Silent Features of OBE: The objective-based approach to education (OBE)

concentrates on what students can perform or the attributes they should acquire after being taught. OBE highlights about modification in curriculum, assessment and implementation of educational practices to focus the accomplishment of higher order learning and expert rather than only excel in course credits. To obtain those abilities or attributes, both structures and curriculum are designed. OBE discourages conventional education approaches based on direct instruction of facts and standard methods. Based on OBE students can demonstrate their required skills and content to fulfil practical approach. Deficits in Traditional education Provides only learning atmosphere with minute attention and regardless of whether students ever learn the learning material Students become exam-oriented or CGPA-driven as a result of receiving marks and rankings that compare them to one another. Graduates lack the necessary preparation for the practical approach. Efforts on soft skills (such as communication skills, interpersonal skills, analytical skills, working attitude) required for placement. Outcomes of OBE After implementation of OBE students are able to do more challenging tasks other than memorize and reproduce what was taught. write project proposals, complete projects, analyze case studies, give case presentations, show their abilities to think, question, research, and make decisions based on the findings. analyse and fabricate the knowledge. plan and organize tasks work in a team as a community or in entrepreneurial service teams to propose solutions to problems and market their solutions. enrich with three dimensional scales of knowledge, skill and attitude throughout the course The goal of summative assessment is to evaluate student learning at the end of an instructional unit by comparing it against a standard or benchmark. Summative assessments may be distributed throughout a course or often after a particular unit (or collection of topics). Summative assessment usually involves students receiving a grade that indicates their level of performance. Grading systems can include a percentage, pass/fail, or some other form of scale grade. Summative assessments are weighted more than formative assessments. Methods of summative assessment aim to summarize overall learning at the completion of the course or unit. Questionnaires Surveys Interviews Observations Testing (specific test created by the teacher or establishment made to include all points of a unit or specific information taught in a given time frame) Projects (a culminating project that synthesizes knowledge) Formative assessment involves a continuous way of checks and balances in the teaching learning processes. The method allows teachers to frequently check their learners' progress and the effectiveness of their own practice, thus allowing for self-assessment of the student. Formative assessments give in-process feedback about what students are or are not learning so

instructional approaches, teaching materials, and academic support can be modified to the students' needs. They are not graded, can be informal in nature, and they may take a variety of forms. There are many ways to integrate formative assessment into K-12 classrooms. Although the key concepts of formative assessment such as constant feedback modifying the instruction and information about students' progress do not vary among different disciplines or levels, the methods or strategies may differ. For example, researchers developed generative activities and model-eliciting activities that can be used as formative assessment tools in mathematics and science classrooms. Others developed strategies computer-supported collaborative learning environments

Summative assessment
Formative assessment
 When At the end of a learning activity
 During a learning activity
 Goal To make a decision To improve learning
 Feedback Final judgement
 Return to material Frame of reference
 Sometimes normative (comparing each student against all others); sometimes criterion
 Always criterion (evaluating students according to the same criteria)

20.Distance education/online education:

Some of the faculty members are still using online teaching tool like Google Classroom. Further online teaching methods adopted was demonstrative videos of the practical, videos uploaded on youtube and teaching material uploaded on ERP system. Further institute has dedicated computer labs throughout the campus with internet access. Class rooms are equipped with dedicated LCD projector and smart board which is useful for online teaching. The students and faculty members trained themselves by enrolling for online seminar and conferences/workshops. The institute being NPTEL local chapter, students and faculties are encouraged to undergo various online courses to gain knowledge in diversified areas.

Extended Profile

1.Programme

1.1

09

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 826

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 206Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 99

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

3.Academic3.1 51

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 45

Number of sanctioned posts during the year

Extended Profile

1. Programme

1.1	09
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	826
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	206
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	99
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	No File Uploaded

3. Academic

3.1	51
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	45
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	09
Total number of Classrooms and Seminar halls	
4.2	224
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	77
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

MET's Institute of Pharmacy, Nashik is a self-financing institute, permanently affiliated to SPPU, Pune. Since 2019, SPPU has adopted the syllabus framed by the Pharmacy Council of India.

The curriculum planning is done by the principal and course monitoring committee and internal academic monitoring committee for D. Pharm. During the departmental meetings, curriculum delivery, identification and fulfilment of curricular gaps are planned and then exercised by teaching staff with the effective help of teaching, laboratory experiments, ICT tools, seminars, class tests, synopsis, and viva. Innovative tools of teaching are used like smart classrooms, Google classrooms, animations and ERP (Enterprise Resource Planning) system for uploading the contents as a learning media. The institute conducts certificate courses like pharmacovigilance and clinical research, soft skills, Life and Digital skills, etc. by industry-institute collaboration to meet industrial needs and to enhance students' employability

skills. The institute organizes undergraduate research competition and projects at industry sites thereby developing their research and technical skills.

Guest lectures, tree plantation, NSS camps, extracurricular activities are conducted to raise standards and inculcate social values in our students. The students are encouraged to participate in seminars, workshops, conferences, guest lectures, and industrial visits to industries, laboratories, hospitals, etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/NAAC/C1/1.1.1%20Other%20Information_course%20file%20content.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared with consideration to Savitribai Phule Pune University. Online and offline Competitions like pharma quizzes, innovative formulation ideas, posters, debates (MET-Katta), MET-Utsav for extra-curricular activities, UG research conferences and MET ARPAN lecture series were conducted for the overall development of students. Industrial Advisory Council meetings and guest lectures were planned and conducted.

Pharmacist's Day 2022 was celebrated with the theme of 'Pharmacy 's positive impact on health around the world' by felicitating and appreciating pharmacists. According to guidelines, theory and practical sessional exams were planned (offline mode).

Academic calendar is prepared as per COVID 19 guidelines given by Maharashtra Govt, Nashik District Collector and affiliated University.

Sr. No

Activities

Dates/Period

1.

Commencement of classes

01/08/2022

1.

Commencement of F Y classes

As per directives of admission authority

1.

Pharmacist day

25/09/2022

1.

Soft skill training program

October 2022

1.

MET ARPAN lecture series

October 2022

1.

Diwali vacations

22/10/2022 - 30/10/2022

1.

University examination

December 2022

1.

Industrial Advisory Council meeting

December 2022

1.

Second term begins

02/01/ 2023

1.

MET Utsav

Feb.2023

1.

MET RxPLORE -UG Research Conference

Feb -Mar 2023

1.

NSS special camp

March 2023

1.

Antarang

April 2023

1.

University examinations

As per directives of SPPU

1.

Concluding day

10/05/2023

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/NAAC/AQAR%202022-23/Academic%20Calender%202022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

192

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender: Institute has working women cell, Girl's Student Council, Nirbhay Kanya Abhiyan, where activities focusing on gender education and girl students were undertaken. Institute conducted lectures addressing gender equity, nutritional care for girl students.

Environment and Sustainability: Tree plantation drives were carried out by staff and students providing water and protection against herbivorous animals.

Human values: Human values are inculcated through social welfare cells by visiting orphanages and old age homes and celebrating Pharmacist's day. "Indian voters day" were celebrated in college. Indian Constitution Day, N.S.S winter camp, Savitribai Phule

Jayanti, Dr. Babasaheb Ambedkar Mahaparinirwan Din, Mahatma Jyotiba Phule 132nd death anniversary, Shiv Jayanti Utsav was celebrated to inculcate students' morals, values and ethics. Health Determinants: Programs like "Guest Lecture on Topic ???? ??? ?????????, INTERNATIONAL YOGA DAY 2022" were arranged.

Right to health: Institute arranges health check-ups under NSS for various parameters. Syllabus includes health education describes our body, diet, nutrition.

Professional Ethics Syllabus explains professional ethics related to manufacturing and community pharmacy, regulations, rules, and acts in the Pharmacy profession, guidelines like ICH, WHO, and regulatory bodies like WHO, USFDA. Pharmacist's Day was celebrated by providing a token of appreciation to hospital pharmacists.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

598

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/NAAC/AQAR%202022-23/1.4.2%20Action%20taken%20report%20of%20the%20Institution%20on%20feedback%202022-23.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/NAAC/AQAR%202022-23/1.4.2%20Action%20taken%20report%20of%20the%20Institution%20on%20feedback%202022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

273

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

160

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Advanced Learners and slow Learners are identified based on their performance in class tests, and sessionals,

The Institute has various policies to promote them; Advanced Learners

1. MET RATNA Award: For Academic Topper

2.MET Scholarship: Rs.7,500/- to 12,000/- per student per year

3. GPAT practice tests: The practice test series is conducted

4. Research Guidance: Students are promoted by the Institute for Research Work and regularly guided by faculties, for those among

the advanced learners preparing for the GRE, the research and technical facilities are provided

5. Students are also promoted to publish or present their research work at different seminars and conferences.

6. Journal club: Conducted at the department level for PG students to make them aware of current research trends and updates

Slow Learners

1. Counseling(Psychosocial): Individual counseling of students is carried out through the counseling head

2. Improvement exams: for those students who are unable to score passing marks in the previous semester.

3. Preliminary examinations: For those scoring less than 50 % marks in sessional exams

File Description	Documents
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/NAAC/AQAR%202022-23/2.2.1%20Programs%20for%20advanced%20and%20slow%20learners%20_22-23.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
826	51

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Effective teaching-learning process:

Faculty members prepare teaching plans, Teaching is executed by preparing course files. Advanced teaching aids, Interactive teaching boards, models, software, and Mobile applications are also used. For lateral entry students, extra lectures and practicals are conducted.

Assignments: Students are given assignments

Problem-based learning: Students find the probable feasible solutions for some problems identified in applications of the topic.

Communication skills sessions: Conducted by professionals.

Competitions: On recent topics

Certificate courses: On Pharmacovigilance and Clinical Research

Entrepreneurship Development Workshop

Industrial, Hospitals, and Medicinal garden Visits: To introduce the students to industrial technologies, hospital working/ patient counseling techniques, and plant varieties

Industrial training and Field Work in Pharmacies

Self-learning charts: Charts consisting of chemical structures, dosage forms, body systems, and medicinal plants are displayed in laboratories.

Guest lectures, Impact lecture series on Innovation and Entrepreneurship

Library resources: Subscriptions of E-journals

Topic Tracking: Students' feedback on completed topics

Experiments out of syllabus: To enhance experimental learning

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/NAAC/AQAR%202022-23/2.3.1%20Student%20centric%20activities%20_22-23.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. LCD projectors: Used to deliver presentations and show videos & animations.

2. Smart classrooms: There are smart classrooms enabled with a digital screen. The lecture content can be delivered effectively through presentations or it can be used as normal white board.

3. ERP System: ERP-based Learning Management System developed at the campus level for teachers to record and monitor the daily attendance of students, students can access subject Notes, PowerPoint presentations, etc. as E- material through their login.

4. Computer-aided Drug Design software: The Vlife MDS software is used for molecular docking and QSAR projects.

5. Pharmacology software: Composed of Simulated physiological systems and their functions. This software simplifies the difficult body systems and their functions.

6. Google classroom method is utilized by teachers to distribute presentations, videos, notes, and continuous assessment assignments.

7. E-journals: Institute has subscribed to the E-journal package from 'DELNET' which is accessed by teachers and students.

8. A language Laboratory software is subscribed

9. E-Library Resources: The institute has subscriptions to the British Council Library, and National Digital Library to access books and literature of other disciplines.

10. Moodle Course: The subject in charge conducted class tests and assignments through Moodle platform. The lecture notes are also

shared among students through the Moodle

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

52

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

51

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

268

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As Prescribed by University in the Course Structure, the Internal assessment is conducted in the form of

1. Continuous assessment which includes class tests, assignments, open-book tests, seminars, viva, Synopsis, etc.
2. Sessional examination (Theory and Practicals)

Mechanism: The academic calendar and examination calendar is prepared at the start of each academic year, taking into account the academic calendar and examination schedule prescribed by Savitribai Phule Pune University. The Institute's academic and examination calendar anticipates a time of internal examinations. Every semester, one or two sessional examinations are held.

Transparency: At the start of the academic year, The calendar is

displayed on notice boards for students. Teaching faculty also keep track of it in their course files. The checked answer papers are shown to the students, and the subject in charge discusses the expected answers to the questions asked, as well as any queries made by the students. On the mark lists, students' signatures are then obtained

Robustness:The schedule for conducting continuous internal examination is followed according to the calendar. The subject In-charge must adhere to deadlines for the submission of question paper manuscripts, and the evaluation of answer sheets. Academic audits are also carried out.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Grievances -Internal examination: Solved by the principal, and the College Exam committee.

Grievances:

Related to Internal marks Mechanism: The CEO in consultation with the subject in charge verifies the marks in the mother register, mark sheet, and answer sheets and resolves the query.

Grievances: Re-sessional for medical-related or unavoidable circumstances.

Mechanism: Such a student writes an application to appear to the class teacher. S/he verifies the reason. Then the application is approved by the principal and forwarded to the exam section. The exam section confirms the application.

Grievances: Provision for a writer

Mechanism: The student's application is forwarded to the exam section through the principal, The separate block, invigilator, and writer are assigned to the student with 15 min extra time.
Grievances-University examination: Addressed by the College Exam officer in coordination with the university officials.

Grievances: Request for answer sheet photocopy and revaluation forms

Mechanism: S/he contacts the exam section. CEO writes an email to revalsupport@pun.unipune.ac.in and gets it solved.

Grievances:

1. Change in name/marks in the mark sheet.
2. name change, and subject in hall tickets.
3. Online submission of examination forms
4. Change in name or faculty on the degree certificate.
5. Change in the practical timetable.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

PROGRAM OUTCOMES:

1. Pharmacy Knowledge
2. Planning Abilities
3. Problem analysis
4. Modern tool usage.
5. Leadership skills
6. Professional Identity
7. Pharmaceutical Ethics
8. Communication

9. The Pharmacist and society

10. Environment and sustainability

11. Life-long learning

Program Specific outcomes

Program: Bachelor of Pharmacy

After completion of the program students are able:

PSO 1. To impart theoretical and practical knowledge among students in the various fields of pharmaceutical sciences viz., Pharmaceutics, Pharmaceutical Chemistry, Pharmacology, and Pharmacognosy.

PSO 2. To promote the development of communication skills, and leadership qualities among the students.

PSO 3. To upgrade the practical skills of the students through industrial training and research to meet the challenges of the Pharmaceutical field.

PSO 4. To make aware the students of the fundamental regulatory aspects of Pharmaceuticals.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program outcomes (POs) are assessed through direct and indirect assessment tools.

Direct assessment is done through the assignment of correlation levels; 1 (Low), 2 (Medium), and 3 (High) for each PO with respect to each course outcome.

The indirect assessment considers various tools such as industrial

visits, Industrial training, NSS- EDC activities, Grooming sessions, National Pharmacy Week Events, Student exit surveys, and Parent-Alumni surveys to achieve the POs

The final attainment levels for each PO are calculated by summing up the 80 % weightage of Direct and 20 % of Indirect assessment.

Assessment of Course Outcomes (COs):

The program shall have set Course Outcome attainment levels. The levels shall be set considering average performance levels in the university examination or any higher value set as a target for the assessment years.

Attainment level is to be measured in terms of student performance in internal assessments with respect to the course outcomes of a course in addition to the performance in the University examination.

Target may be stated in terms of the percentage of students getting more than the university average marks in the final examination. Attainment is measured in terms of the actual percentage of students getting a set percentage of marks.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

206

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/NAAC/Annual%20Report%20Information%202022-2023.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/NAAC/Student%20Satisfaction%20Survey%202022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.835

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

13

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institute has taken various initiatives for creation and transfer of knowledge to the students and faculties.

Institutions Innovation Council (IIC) Institute has constituted IIC to undertake activities to generate awareness, trigger creative tendency, and promote innovation and start-up ecosystem

Contingency:

Institute has made available contingency for the research scholars for hiring services which are not available in house. Further institutes also provided financial support for the faculties for filing their patents.

Metrxplore :

To instill research atmosphere among students, institute organizes

undergraduate research conferences and appreciates the students and research supervisor by cash prize, certificate as well as trophy for best three research papers presented in the form of posters followed by the oral presentation.

Financial support for attending conference seminars :

Institute provides financial support for the teachers for attending various conferences, seminars and workshops. Further institutes also provided financial support for the faculties for filing their patents and copyrights.

Guest lectures and industrial visit and technical workshops :

Institute arranges guest lecturers of eminent speakers from the field from both academia and industry for up-gradation of knowledge of students. College also arranges for industrial visits and study tours to impart subject knowledge to the students. Institute do arrange refresher courses, technical workshops and seminars for students, research scholars as well as faculties

Appreciation of teachers :

Institute appreciate teachers for their achievements by providing certificates

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

19

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

36

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

21

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The MET's Nashik Institute of Pharmacy has won awards for outreach and extension.

Awards and recognitions include: Grampanchayat, NGO Recognition.

Blood donation, health screenings, AIDS awareness, cleanliness campaign, gender sensitization, and gender equity projects must be evaluated for this appreciation.

The Institute of Pharmacy frequently conducts similar programmes in Gaulane communities, adhering to University guidelines for Winter Special Camps. National Service Scheme, Social Welfare Cell, and Drug Health Information Cell subcommittees have done these.

The Adopted Village Grampanchayat recognised the Institute's achievements and Winter Special Camp activities, awarding letters of recognition for activities such as tree planting, cleanliness drive, Lord Ganesha idol collection, and community service.

- Gyaenacological Health Check Camp
- Skin Care and Checkup Seminar
- NSS Personality Development Seminar

- Organised organ donation awareness rally and Yoga Day celebration.

On Ganesh Chathurdashi, Institute volunteers collect idols of Lord Ganesha to immerse in rivers or lakes. Gathering these idols and restricting river immersion protects water purity. Nashik Municipal Corporation sent us a letter from the Hands of Commissioner thanking us for this endeavour.

Following agencies have awarded and thanked the institute for its extension and outreach efforts.

Nashik Municipal Corporation

- Z.P School Gaulane.
- Village Gaulane.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

6

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

800

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

121

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution ensures adequate availability and optimal physical infrastructure utilization as it is critically linked to the college's vision. At the beginning of the academic year, need-assessment for replacement / up-gradation/ addition of the existing infrastructure is carried out based on the suggestions from students, staff, regulations, etc Heads of the departments, lab technicians, and system administrators after reviewing course requirements, computer-student ratio, budget constraints, working condition of the existing equipment and also students' grievances. The course monitoring committee plans for all requirements regarding classrooms, laboratories, furniture, and other equipment.

Beyond the regular college hours, the physical infrastructure is effectively used to conduct certificate programs, co-curricular activities, extra-curricular activities, parent-teacher conferences, Campus Recruitment Training, campus recruitments, meetings, seminars, conferences, etc. The institution serves as a location for the Central Assessment Program of Savitribai Phule Pune University examinations

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/metpharm/aqar-a-y-2022-23/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports and extracurricular activities are integral parts of the Institute since they are integrated into the Core Courses, which are required, and the continual evaluation system. This is done to assess students as well as to encourage engagement. For sports, games, and cultural events, it offers suitable facilities. Sports and game fields cover a total of 18.92 acres. MET BKC features playgrounds with space for a variety of sports, including basketball, volleyball, kho-kho, athletics, cricket, football, and hockey. There is outdoor badminton courts and a gym.

Facilities for indoor sports and games that include carrom, table tennis and chess, gymnasium and cultural activities also exist in the campus and Girls and Boys Hostels. National Independence Day and Republic Day are celebrated in the Institute by unfurling the national flag in the open amphitheater.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/metpharm/aqar-a-y-2022-23/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/metpharm/aqar-a-y-2022-23/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

38.1

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Various services provided by library are registration for National Digital Library [NDL] and online subscription for British Council Library, Pune. Access to OPAC [online public access catalog] Pune university library provides free article search service, national/international Journals & E- Journals from K-HUB Package.

Library Management System [ILMS]: (Updated)

- Name & Features of the ILMS Software: Fully automated Student Information System (SIS) developed in house, utilization since 3 July 2016. Version : 1.0.0891
- Front .End: Vb.net [Desktop Based], Asp.net [Web Based],

Back End: MS SQL Server 2012. Library module is integrated with other modules like students & employer module.

Educational ERP: (Old version) An Educational Enterprise resource planning [ERP] is software that manages the entire administration, campus operations & academic management in an efficient way. It is fully automated system completed in 2012.

Online Public access catalogue [OPAC]: Special OPAC module helps students & faculties for searching library material. An online public catalog [often abbreviated as OPAC or simply library catalog] is an online database of materials held by a library. Utilization of OPAC IS started since 2016.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.7

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

145

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

MET BKC IOP provides different digital technological facilities in the college. There are 07 - classrooms with projector and LAN connection, 01-digitally furnished seminar hall and 01- smart classroom in the college. A well-equipped computer lab is also functioning in the college. The students of the college have accessto the computer lab. The campus is facilitated with Wi-Fi connectivity. There is a plan to upgrade the Wi-Fi connectivity facility on the campus. There is open access to Wi-Fi connectivity for all students and staff members of the college. All the college departments are provided with computers and other related accessories. The different educational sites are shown to the students with the help of digital devices. All computer i.e.in Principal chamber, Office-room, IQAC room, various departments, and the library has anti-virus and LAN connectivity.CCTV is installed in every classroom. The website is maintained by the in-house IT department of MET BKC. The maintenance and upgradation of the ICT facility is looked over by the EDP department of MET BKC.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/metpharm/aqar-a-y-2022-23/

4.3.2 - Number of Computers

77

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

38.1

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The institution has standard procedure for maintenance and optimal use of infrastructure with separate budget head for maintenance. Utilization of various facilities like Seminar Hall, Amphitheater, library, instrument room, Machine Room is through proper entry procedure. Entry to sports room is managed through entry procedures. There are CCTV CAMERA services for tracking the performance histories.
- There is centralized civil and maintenance department to look after entire infrastructure. Laboratories utilization and maintenance is executed through systems like Lab manuals SOP, Log Books etc. Duties allotted to lab assistants and technical supervisors.
- Maintenance and repair of facilities like equipments, plumbing, electrical repairs, infrastructure etc begins through maintenance requisition e-mail to department. Based on the type of work the expert person is allotted from the department. Some equipments and instruments are covered under Annual maintenance Contract (AMC).
- Central EDP department takes care of Computers and Electronic accessories. In case of any associated major problem complain requisition mail is to be forwarded to department. The expert from department attends the complaint. Utilization of computers in computer room has entry procedures.
- Housekeeping and Gardening is monitored and maintained on contract basis.
- Audit held by Central Audit Department on regular basis to generate the reconciliation reports.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/metpharm/aqar-a-y-2022-23/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

595

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

10

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://metbhujbalknowledgecity.ac.in/metpharm/naac-criteria-5/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

652

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

652

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

46

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

55

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

26

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institute has constituted various committees in which student representatives take active participation.

1. **Students' Council:** According to the provisions of section 99 (3) of the Maharashtra Public Universities Act 2016, the institute has established a Student Council in which student representatives actively participate each year.

2. **College Development Committee:** The President and Secretary of the Students' Council are members of the College Development Committee, which works primarily to establish a comprehensive development plan for the Institute.

3. **Internal Complaints Committee:** is established as Sexual Harassment of Women at Workplace (Prevention, Harassment, and Redressal) Act 2013 and same is in active form.

4. **Internal Quality Assurance Committee (IQAC):** works to ensure an effective teaching-learning process with the application of effective teaching methodology.

5. **The Alumni Association:** Institute possesses working committee consist of representative students from B. Pharm and M. Pharm to support the alumni association

6. **Institute Girls Student Council:** organizes seminars and workshops for female students.

7. **The Social Welfare Cell:** represents both students and staff members of the institute, who contribute a monthly financial

contribution that is used for various social initiatives.

8.MET utsav at campus level event gives opportunities and motivates the students for the development of their technical, non-technical and social aspects skill developments by participating in various workshops, sports, cultural events and seminars etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institute has a recognised alumni organisation called MET'S Institute of Pharmacy Alumni ssociation, Nashik (10/01/2017-Reg. No. 0079988), which is actively involved in the overall development of the college. It also tries to eliminate the generation gap between juniors and alumni. So far, we have received 56 book volumes totaling approximately 24,844/-. In terms of fees, we have received almost two lacks from alumni. The alumni organization holds meetings at least twice a year to plan,

execute, and evaluate events. An alumnus also take initiative and organises talks for students on a number of themes, including industrial working, personality development, competitive exam preparation, and interview preparation. Alumni also associates with student placement. Due to alumni aid, 07 students from both the B. Pharm and M. Pharm students have been placed. Every year on September 25th, World Pharmacist Day, the Alumni Association honours pharmacists for their contributions to society. The alumni association is constantly working for the benefit of the institute and its students by organising various events such as 1. Alumni Meet 2. World Pharmacist Day Celebration 3. Teachers day celebration 4. Career guidance sessions 5. Resume Writing Workshop

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

In 2006, MET expanded its horizon to Nashik and established, state of the art Bhujbal Knowledge City, offering education in the field of Pharmacy, Engineering, Polytechnic and Management. The Bhujbal Knowledge City, Adgaon campus is headed by Hon. Dr. Shefali Bhujbal, Chief Administrator of campus.

HR, audit, MARCOM, Civil, purchase and Finance departments work in parallel with the Governing body (GB), College Development Committee (CDC) and Head of institutions (HOIs).

Under the guidance of HOI of the institute, Internal Quality Assurance Cell (IQAC), Head of Departments (HODs) and administrative block is working.

The HR department looks after the human resource planning and maintenance. MARCOM department has the responsibility of publicity of institute and courses. Civil department fulfills the needs of infrastructural requirements and Finance and audit departments involved in the financial aspect of campus.

HODs and teachers are always involved in certain decision - making processes and are part of GB, LMC/CDC, IQAC (Internal Quality Assurance Cell). Other statutory committees of the institute are anti-ragging cell, right to information, internal complaint committee, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute has

- • Governing Body (GB)
- • College Development Committee (CDC).
- • Internal Quality Assurance Cell (IQAC)
- • HoD for UG and coordinator for PG.

The teaching and learning process is monitored through academic monitoring committee. College Examination officer (CEO) and the examination in-charge are responsible for the day to day activity of the examination section during internal and university examinations.

- Institute Research Review Committee (IRRC) and Academic and research coordinator (ARC)
- Training and placement cell.
- Industrial Advisory Committee (IAC) for industry- institute interaction.
- Alumni Association
- Institute Animal Ethical committee
- NSS unit

In order stay in-tune with premier academic and research institutes, institute is participating in various ranking

activities like

- AICTE-CII,
- NIRF,
- ARIIA
- IIC, Ykti and Smart Hackathon

Temporary committees for conference, seminar, and workshop for smooth functioning.

The outcome of above-mentioned best practices increase in the research publications by students and faculty, sanction of AICTE MODROBS research grant, etc.

Number of Research Publications: 410

- Patents

Awarded: 04

Published: 08

- Copyright: 01
- Teacher Award:

Best Teacher Award

Focal Point (Horizon 2020, European Commission)

- Books Published by Staff: 42
- Participation in AICTE-CII, NIRF and ARIIA every year

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Application to Major Funding Agencies for Financial aid:

The resolution was passed in IQAC meeting (vide IQAC/01/2022-23 dated 15/12/2022) to submit and review the ressearch proposals to

various funding agencies like SERB, AICTE, DST, BIRAC and ICMR for financial assistance. For the same, staff members were encouraged to submit the proposals which results into 3-4 proposals reached to final stage of evaluation.

Introduction of New Course:

Application of M. pharm in Regulatory Affairs has been done by the institute, which received approval from the AICTE, PCI and Savitribai Phule Pune University in Academic Year 2022-23 with intake of 10.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute has a Governing Body (GB) and College Development Committee (CDC). To ensure effective teaching, learning process and to improve and monitor the research activity in the institute, Internal Quality Assurance Cell (IQAC). The senior faculty members have been given responsibility as department heads for UG and coordinator for PG. Course monitoring committee (CMC) monitors teaching learning. College Examination officer (CEO) and the examination in-charge are responsible for the day to day activity of the examination section during internal and university examinations. Research activities of UG and PG students are organized and monitored through Institute Research Review Committee (IRRC) and academic and research coordinator (ARC). Student training and placement is governed through training and placement cell. To bridge the gap between industry and institute, Industrial Advisory Committee (IAC) is constituted. The institute has an Alumni Association.

Policies reflecting effectiveness of institutional bodies.

e.g. Financial assistance for filing of Patent application

The service rules and procedures are followed as per the HR handbook of the organization. (The link for the HR handbook is provided)

File Description	Documents
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/HR%20Hand%20Book New 09-01-18.pdf
Link to Organogram of the institution webpage	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/NAAC/C6/6.1.2/Organogram%20updated.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Following are the welfare measures adopted by Bhujbal Knowledge City, Adgaon for their employees.

1. Group insurance: Health policies (Group mediclaim Policy, Group Personal Accident Policy, Group family policy provided to staff members.

2. Zero percent interest loan:

- Personal loan is given only once in three years.
- Staff who have completed one year of service in MET are eligible to avail the loan.
- Maximum loan amount is Rs. 20,000/- per staff.
- Loan is given only for education and medical expenses.

3. Tea allowance:

- Every teaching and non-teaching faculty receives tea allowance of Rs. 10/day which is deposited in the salary account at the time of salary.

4. Financial assistance for attending workshop/seminar/conference

- Every approved faculty who have completed one year in the institute is entitled to have maximum expenditure of Rs. 5000/- and Rs. 3000/- for non-approved faculty.

5. Fee-waiver policy:

- For each year faculty get a 30 % waiver of the total fee.

6. Financial assistance to file IPR:

- Financial assistance is provided. For this activity, the Institute and the inventors (Staff and student) contributes to 50/50 share of the expenditure.

7. Incentive scheme for faculty:

- The faculty has assigned monetary incentives upon the sanction of research project from funding agencies or completion of the industrial project

File Description	Documents
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/NAAC/C6/6.3.1/6.3.1.2 Policy%20for%20seminar%20and%20workshop%20attendance.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

17

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

36

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A. Appraisal through performance based system: Each staff member fulfils the functional performance available online through individual login. Appraisal form is generated at the end of academic year and the marks obtained are scaled in four categories. The appraisal form is accessible to individual staff, Principal and HR manager. The data incorporated through individual login is verified at the time of personal interaction with Trustees, Principal and HR manager. Throughout the year the staff members are encouraged for their achievements, awards, recognitions etc. through appreciation letter by the Trustees and Principal.

B. Appraisal through academic audit:

The academic audit process involves verification of course file, upgradation of notes, lectures and practicals conducted and continuous assessment conducted, topic beyond syllabus taught. By considering performance in mentioned parameters and remarks of HOD and HOI, increment and promotion is granted.

C. Offline feedback at the end of academic year

At the end of every academic year, feedback from students is collected on the scale of 5. The feedback is analyzed and the action taken report is taken from every teaching staff by the Principal.

File Description	Documents
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/MET%20DATA/HR%20Hand%20Book.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Audit Process

- Expenses incurred by the Institute and certified by the Principal and internal audit department.
- Preparation and finalization of financial report by financial team of the Institute.
- Presentation to respected Management for approval.
- Forwarding to external Chartered accountant for final audit.
- Final audited report used for various statutory bodies.
- During internal audit, if any query is raised, it is rectified.

External audit: -

Financial External audit is conducted by qualified auditor every financial year to verify the compliance of External Audit report, The same was unanimously adopted and accepted and it was decided that the same may be submitted to Fees regulating authority & Other Statutory Body with necessary compliance.

Internal Audit

Internal audit is done by audit department appointed by management. Internal audit is done quarterly basis for books of accounts and daily routine transactions, bills, vouchers, etc.

1. Petty cash: Cash received from students as per ERP and amount entry to be checking in Talley also. Deposite in bank as well checking negative balance in cash, if any. 2. Bank with RC 3. Purchase and Journal Register 4. Student fees and other fees 5. Scholarship claim 6. Receivable and refundable fees from government, university, student. 7. Library Audit 8. Laboratory

Audits 9. Store Audit 10. Salary Audit

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0.84350

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The funds are generated through

1. Scholarship from Government.
2. Fees paid by the student.
3. FD & Saving Interest.
4. Exam remuneration (Collage share).
5. Other Course Fees (Ph. D., certificate course etc.)

Other funds are obtained by faculty members from Pune University (BCUD) through Research proposals. Heads of Departments are submitting the budget required for the subsequent financial year to Finance Department of Management. All the major & minor expenses which given below are scrutinized and confirmed by Institute governing body with Management finance Department.

Heads of Expenses Salary Laboratory Equipment & Instruments
Library Books & Journals Furniture & Fixture Research &
Development Computer & Software

Training & Placement Repair & Maintenance Printing & Stationery

After final approval, Institute utilizes the budget. As per the purchase policy, the various quotations called and decision is made. The payments are released after delivery of the respective Material or Services. All accounts are maintained in computer using Tally software and Student Fees & Salary record maintained using ERP software and various reports are generated by ERP software.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the Institute works through following ways for institutionalizing the quality strategies: To organize seminar workshop, UG conference, industrial visit and guest lectures:

Avishkar poster presentation competition was held

Technical Lecture on Basics on Bioequivalence and Pharmaceutical Coating were conducted by Pharmaceutics department.

skill development programs were organized by placement department of the institute.

4th MET PharmaQ-2022 State Level Undergraduate Pharma Quiz Competition was organized at inter institute level.

Introduction to Statistics Using Excel and Minitab was organized for PG research students.

Session on Open Innovation Platform for Social Innovation DISQ was conducted for TY and Final Year B. Pharm students

Guest Lecture on Higher Study Guidance: MBA was organized for UG students.

Quality Assurance and Regulatory Guidelines for Pharmaceutical

Products by QA department.

Guest Lecture on health and nutrition was organized for staff and students.

Entrepreneurship as a Career Opportunities, guest lecture was organized for UG students.

Industrial Visit at Sangeeta Pharma, Malegaon, Sinnar for UG students.

Introduction to Regulatory Affairs was organized for UG and PG students by RA department.

A session on Research, Innovation and IP Protection was organized

File Description	Documents
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/pharmacy/currentactivity.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

It is done at various levels by Topic tracking, continuous assessment, internal and external exams. After completion of each topic of curriculum, feedback from the students on classroom teaching which includes parameters like topic understanding, summary, notes, question bank provided, repetition required, etc. Feedback is assessed by Head of Institute and brought to the notice of the staff for corrective measures. Problem based learning is included in question papers of internal exam. Apart from internal exams, students are also assessed on continuous basis throughout the semester by conducting class tests, assignments, viva-voce, synopsis etc. External exam is conducted by university at the end of each semester. The programme outcomes for each subject are assessed by direct and indirect assessment method. The direct

assessment is measured through the internal and external marks of the student and for the indirect assessment, measurement, survey, feedback etc has been taken into consideration. When the attainment is achieved, next target is set for the subject. In case not achieved action taken report has to be submitted by the staff, Academic audit - Internal and external academic audit has conducted by the Institute. Internal audit is conducted by HOD of each department while external audit is conducted by inviting the expert of the subject outside the Institute. The learning outcome of the teaching learning process is reflected in Result of the student; Participation in curricular and cocurricular activities; Participation in the undergraduate conference of the Institute etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution places paramount importance on ensuring the safety and security of learners, faculty, and the college infrastructure. Gender equality is not just a principle but a tangible reality, particularly in guaranteeing the safety of women in the workplace. Here are specific facilities provided for women:

- **Safety and Security:**
 - Security guards are stationed round the clock at the gate and various points across the campus to ensure the safety of female staff and students.
 - CCTV surveillance covers the college premises, laboratories, and corridors.
 - Self-defense workshops are organized annually to empower women with the skills and knowledge to protect themselves.
 - The institute strictly enforces a zero-tolerance policy against discrimination and sexual harassment.
 - An Internal Complaints Committee has been established to provide a neutral, confidential, and supportive environment for addressing issues related to discrimination and harassment.
- **Counseling:**
 - A dedicated and trained counselor is appointed to address the concerns of female students, providing a safe space for discussions.
 - Counseling sessions focus on stress and anger management, offering assistance in identifying and clarifying issues affecting students.
- **Common Room:**
 - A separate common room is designated for female students.

- The common room is equipped with a first aid kit specifically for women.
- Female sweepers are employed to ensure the safety and cleanliness of the girl's common room.

File Description	Documents
Annual gender sensitization action plan	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/NAAC/AQAR%202022-23/CRITERIA%2007%20Institutional%20Values%20and%20Best%20Practices%20Annual%20Days%20Celebration%20Report%202022-23.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/185vt-NgxqZpGqsY1t5Zor6tAJyYv7atb/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has established comprehensive facilities for the effective management of various types of waste, both degradable and non-degradable.

Solid Waste Management:

Solid waste is responsibly handed over to the Nashik Municipal Corporation's garbage van, except for hazardous chemicals and biomedical waste. These specialized materials are carefully managed by the Water Grace Biomedical Waste Management System under the Nashik Municipal Corporation.

Liquid Waste Management:

The campus boasts its own Sewage Treatment Plant, treating liquid waste from laboratories, toilets, and the canteen. The treated water is then reused for non-potable purposes such as gardening and flushing.

Biomedical Waste Management:

MET'S Institute of Pharmacy has entered into a Memorandum of Understanding (MOU) with Water Grace Biomedical Waste Management System, operated by the Nashik Municipal Corporation, ensuring proper disposal of biomedical waste.

E-waste Management:

Hazardous E-waste materials like cables, CDs, LAN cables, printer cartridges, and monitors are recycled in collaboration with a vendor from the local scrap market.

Waste Recycling System:

Non-decomposable waste materials suitable for reuse are efficiently recycled and channeled to the scrap market.

Hazardous Chemicals and Radioactive Waste Management:

Radioactive hazardous chemicals are not utilized routinely. Non-radioactive hazardous chemicals are disposed of either through release into the drainage sewage system or burial in designated pits. The institution maintains a stringent and responsible approach to managing hazardous chemicals and radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the **A. Any 4 or all of the above**

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is dedicated to fostering an inclusive environment

characterized by tolerance and harmony, embracing cultural, regional, linguistic, communal, socio-economic, and other diversities. Various measures and initiatives contribute to the promotion of this inclusive atmosphere:

1. Gender Equity:

- Ensuring representation of diverse elements within the staff, with a focus on gender equity.
- Implementation of initiatives for women empowerment, including the establishment of a Working Women Cell.

2. Student Representation:

- Promotion of diversity among students through seat distribution prescribed by statutory authorities.

3. Celebrating Diversity:

- Observance of various cultural festivals such as Holi, Diwali, and Christmas.
- Celebrating staff members' birthdays to foster a sense of community.

4. Financial Support:

- Providing financial assistance to staff members through interest-free loans and insurance policies.
- Offering financial aid to students in the form of MET Scholarships and research contingency.

5. Programs and Initiatives:

- Conducting orientation programs for new students.
- Facilitating parent meetings for better engagement.
- Implementing mentoring and grooming measures.

6. Community Outreach:

- Organizing cleanliness drives, tree plantation, and health checkup camps for both humans and farm animals.
- Raising awareness through campaigns like Generic Medicine Awareness and organizing Blood Donation Camps.

7. Professional Recognition:

- Recognizing the contribution of pharmacists on Pharmacist Day through felicitation.
- Providing financial assistance to needy students and individuals through the Staff Welfare Committee (SWC) help.

These multifaceted efforts collectively contribute to the creation of an inclusive and harmonious environment that values and respects the diversity within the institute

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

MET'S Institute of Pharmacy is dedicated to evolving into a premier institution that provides value-based quality education, shaping competent graduates capable of addressing challenges in pharmaceutical, technological, and social domains. To instill values, a sense of responsibility, and awareness of civic duties, the institute conducts various programs and initiatives:

1. Training Programs:

- Training sessions for teachers on Universal Human Values to instill a sense of ethical responsibility.
- Orientation and induction programs for newly admitted students, emphasizing values and responsibilities.

2. Celebration of Days and Festivals:

- Observance of special days such as Voters Day, Yoga Day, and the birth anniversaries of national and social reformers to motivate and raise awareness among students.
- The Anti-discrimination Cell actively addresses any matters of deprivation among staff or students, ensuring a conducive environment for growth.

3. National Celebrations:

- Annual celebrations of Independence Day and Republic Day with a focus on sensitizing students and staff members about constitutional rights, duties, and responsibilities towards the nation.

4. Professional Development:

- Recognition of the importance of values in education is evident in the participation of staff members in the 5-day Faculty Development Program (FDP) on Inculcating Universal Human Values in Technical Education conducted by AICTE in the year 2021-22.

Faculty members, including Dr. Surse Sunita, Dr. Gitanjali Deokar, Dr. Patil Moreshwar P., Dr. Sonawane Sandeep, Dr. Udavant Pavan, and Dr. Nilima Thombre, completed this program. These initiatives collectively contribute to sensitizing students and employees to their constitutional obligations, including values, rights, duties, and responsibilities as responsible citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/NAAC/AQAR%202022-23/CRITERIA%2007%20Institutional%20Values%20and%20Best%20Practices%20Annual%20Days%20Celebration%20Report%202022-23.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To establish itself as a distinguished institution committed to providing value-based pharmacy education, nurturing graduates with a dedication to continuous learning, research, and leadership, the institute strives to cultivate leadership qualities, ethical behavior, and a commitment to lifelong learning in its students. In line with these principles, the institution actively participates in and observes various national and international commemorative days, events, and festivals. Notable occasions celebrated by the institute include:

- Independence Day (15/08/2022)
- Pharmacist Day (25/09/2022)
- Gandhi Jayanthi (02/10/2022)
- Jyotiba Phule Death Anniversary (28/11/2022)
- Savitribai Phule Jayanthi (03/01/2023)
- Republic Day (26/01/2023)
- Savitribai Phule Death Anniversary (10/03/2023)
- Jyotiba Phule Jayanthi (11/04/2023).

These occasions serve as platforms for fostering a sense of community, instilling values, and promoting a holistic development approach among the students of the institution.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I: METRxPLORE (Undergraduate Research Conference)

1. Title of the Practice: METRxPLORE (Undergraduate Research Conference)
2. Objectives of the Practice:
 - To instill a research-oriented mindset among undergraduate students.
 - To provide a platform for students to showcase their innovations, share ideas, and learn the process of transforming an idea into an innovation.
 - To encourage undergraduate students to actively participate in research activities.
 - To motivate students to pursue higher studies.
 - To acknowledge and appreciate the contributions of students, supervisors/guides, and the institution.

Best Practice II: Industrial Advisory Committee

1. Title of the Practice: Industrial Advisory Committee
2. Objectives of the Practice:
 - To assess the need for integrating new and recent technologies or modifying the existing curriculum at the institute level.
 - To foster strong industry-institution relations and facilitate two-way communication between the institute and the industrial community.
 - To establish or validate performance-based criteria

for graduates in alignment with industry expectations.

- To shape academic curriculum and practical outcomes to meet industry requirements.

3. Key Features:

- The Industrial Advisory Committee (IAC) serves as a source of valuable suggestions and recommendations for institutions to enhance their study programs.
- Encourages active participation of both industries and institutes in training, educational programs, and research initiatives.
- Provides a platform for collaborative efforts between academia and industry, ensuring that academic programs align with the dynamic needs of the industry.
- Helps institutions stay updated with industry trends and technological advancements, thereby enhancing the quality and relevance of education provided.

File Description	Documents
Best practices in the Institutional website	https://metbhujbalknowledgecity.ac.in/metpharm/best-practices/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution demonstrates exceptional performance in the area of "Student Categorization for Career Prospective," emphasizing the importance of determination and focus in achieving success. By categorizing students based on their career aspirations at an early stage, the institution addresses key objectives that contribute to the holistic development of its students.

The primary objectives of student categorization include elucidating the scope of pharmacy through insights from eminent personalities, clarifying career focus and determination, providing selective guidance sessions, and encouraging early career preparation. The process involves a well-structured approach:

1. An induction program for first-year B.Pharm students creates awareness about the pharmaceutical field.
2. Orientation programs for second-year B.Pharm students help in shaping their career perspectives.
3. Feedback from both parents and students after the orientation program ensures continuous improvement.
4. Categorization of second-year B.Pharm students into various segments such as Job, Business, M.Pharm, MBA, Education Abroad, and Civil Services.
5. Compilation of students from all years into different categories.
6. Organization of specific activities like lectures, camps, and competitions tailored for each category of students.

This distinctive approach not only empowers students with a clear vision for their future but also facilitates targeted support and resources. By fostering early career awareness and preparation, the institution stands out in nurturing well-informed and focused individuals ready to excel in their chosen paths within the pharmaceutical domain.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

MET's Institute of Pharmacy, Nashik is a self-financing institute, permanently affiliated to SPPU, Pune. Since 2019, SPPU has adopted the syllabus framed by the Pharmacy Council of India.

The curriculum planning is done by the principal and course monitoring committee and internal academic monitoring committee for D. Pharm. During the departmental meetings, curriculum delivery, identification and fulfilment of curricular gaps are planned and then exercised by teaching staff with the effective help of teaching, laboratory experiments, ICT tools, seminars, class tests, synopsis, and viva. Innovative tools of teaching are used like smart classrooms, Google classrooms, animations and ERP (Enterprise Resource Planning) system for uploading the contents as a learning media. The institute conducts certificate courses like pharmacovigilance and clinical research, soft skills, Life and Digital skills, etc. by industry-institute collaboration to meet industrial needs and to enhance students' employability skills. The institute organizes undergraduate research competition and projects at industry sites thereby developing their research and technical skills.

Guest lectures, tree plantation, NSS camps, extracurricular activities are conducted to raise standards and inculcate social values in our students. The students are encouraged to participate in seminars, workshops, conferences, guest lectures, and industrial visits to industries, laboratories, hospitals, etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/NAAC/C1/1.1.1%20Other%20Information_course%20file%20content.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared with consideration to Savitribai Phule Pune University. Online and offline Competitions like pharma quizzes, innovative formulation ideas, posters, debates (MET-Katta), MET-Utsav for extra-curricular activities, UG research conferences and MET ARPAN lecture series were conducted for the overall development of students. Industrial Advisory Council meetings and guest lectures were planned and conducted. Pharmacist's Day 2022 was celebrated with the theme of 'Pharmacy 's positive impact on health around the world' by felicitating and appreciating pharmacists. According to guidelines, theory and practical sessional exams were planned (offline mode).

Academic calendar is prepared as per COVID 19 guidelines given by Maharashtra Govt, Nashik District Collector and affiliated University.

Sr. No

Activities

Dates/Period

1.

Commencement of classes

01/08/2022

1.

Commencement of F Y classes

As per directives of admission authority

1.

Pharmacist day

25/09/2022

1.

Soft skill training program

October 2022

1.

MET ARPAN lecture series

October 2022

1.

Diwali vacations

22/10/2022 - 30/10/2022

1.

University examination

December 2022

1.

Industrial Advisory Council meeting

December 2022

1.

Second term begins

02/01/ 2023

1.

MET Utsav

Feb.2023

1.

MET RxPLORE -UG Research Conference

Feb -Mar 2023

1.

NSS special camp

March 2023

1.

Antarang

April 2023

1.

University examinations

As per directives of SPPU

1.

Concluding day

10/05/2023

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/NAAC/AQAR%202022-23/Academic%20Calender%202022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

192

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender: Institute has working women cell, Girl's Student Council, Nirbhay Kanya Abhiyan, where activities focusing on gender education and girl students were undertaken. Institute conducted lectures addressing gender equity, nutritional care for girl students.

Environment and Sustainability: Tree plantation drives were carried out by staff and students providing water and protection against herbivorous animals.

Human values: Human values are inculcated through social welfare cells by visiting orphanages and old age homes and celebrating Pharmacist's day. "Indian voters day" were celebrated in college. Indian Constitution Day, N.S.S winter camp, Savitribai Phule Jayanti, Dr. Babasaheb Ambedkar Mahaparinirwan Din, Mahatma Jyotiba Phule 132nd death anniversary, Shiv Jayanti Utsav was celebrated to inculcate students' morals, values and ethics. **Health Determinants:** Programs like "Guest Lecture on Topic ????? ???? ?????????, INTERNATIONAL YOGA DAY 2022" were arranged.

Right to health: Institute arranges health check-ups under NSS for various parameters. Syllabus includes health education describes our body, diet, nutrition.

Professional Ethics Syllabus explains professional ethics related to manufacturing and community pharmacy, regulations, rules, and acts in the Pharmacy profession, guidelines like ICH, WHO, and regulatory bodies like WHO, USFDA. Pharmacist's Day was celebrated by providing a token of appreciation to hospital pharmacists.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

598

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the

A. All of the above

institution from the following stakeholders
Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/NAAC/AQAR%202022-23/1.4.2%20Action%20taken%20report%20of%20the%20Institution%20on%20feedback%202022-23.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/NAAC/AQAR%202022-23/1.4.2%20Action%20taken%20report%20of%20the%20Institution%20on%20feedback%202022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

273

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

160

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Advanced Learners and slow Learners are identified based on their performance in class tests, and sessionals,

The Institute has various policies to promote them; Advanced Learners

1. MET RATNA Award: For Academic Topper
2. MET Scholarship: Rs.7,500/- to 12,000/- per student per year
3. GPAT practice tests: The practice test series is conducted
4. Research Guidance: Students are promoted by the Institute for Research Work and regularly guided by faculties, for those among the advanced learners preparing for the GRE, the research and technical facilities are provided
5. Students are also promoted to publish or present their research work at different seminars and conferences.
6. Journal club: Conducted at the department level for PG students to make them aware of current research trends and updates

Slow Learners

1. Counseling(Psychosocial): Individual counseling of students

is carried out through the counseling head

2. Improvement exams: for those students who are unable to score passing marks in the previous semester.

3. Preliminary examinations: For those scoring less than 50 % marks in sessional exams

File Description	Documents
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/NAAC/AQAR%202022-23/2.2.1%20Programs%20for%20advanced%20and%20slow%20learners%20_22-23.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
826	51

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Effective teaching-learning process:

Faculty members prepare teaching plans, Teaching is executed by preparing course files. Advanced teaching aids, Interactive teaching boards, models, software, and Mobile applications are also used. For lateral entry students, extra lectures and practicals are conducted.

Assignments: Students are given assignments

Problem-based learning: Students find the probable feasible solutions for some problems identified in applications of the topic.

Communication skills sessions: Conducted by professionals.

Competitions: On recent topics

Certificate courses: On Pharmacovigilance and Clinical Research

Entrepreneurship Development Workshop

Industrial, Hospitals, and Medicinal garden Visits: To introduce the students to industrial technologies, hospital working/ patient counseling techniques, and plant varieties

Industrial training and Field Work in Pharmacies

Self-learning charts: Charts consisting of chemical structures, dosage forms, body systems, and medicinal plants are displayed in laboratories.

Guest lectures, Impact lecture series on Innovation and Entrepreneurship

Library resources: Subscriptions of E-journals

Topic Tracking: Students' feedback on completed topics

Experiments out of syllabus: To enhance experimental learning

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/NAAC/AQAR%202022-23/2.3.1%20Student%20centric%20activities%20_22-23.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. LCD projectors: Used to deliver presentations and show videos & animations.

2. Smart classrooms: There are smart classrooms enabled with a digital screen. The lecture content can be delivered effectively through presentations or it can be used as normal

white board.

3. **ERP System:** ERP-based Learning Management System developed at the campus level for teachers to record and monitor the daily attendance of students, students can access subject Notes, PowerPoint presentations, etc. as E- material through their login.

4. **Computer-aided Drug Design software:** The Vlife MDS software is used for molecular docking and QSAR projects.

5. **Pharmacology software:** Composed of Simulated physiological systems and their functions. This software simplifies the difficult body systems and their functions.

6. **Google classroom method** is utilized by teachers to distribute presentations, videos, notes, and continuous assessment assignments.

7. **E-journals:** Institute has subscribed to the E-journal package from 'DELNET' which is accessed by teachers and students.

8. A language Laboratory software is subscribed

9. **E-Library Resources:** The institute has subscriptions to the British Council Library, and National Digital Library to access books and literature of other disciplines.

10. **Moodle Course:** The subject in charge conducted class tests and assignments through Moodle platform. The lecture notes are also shared among students through the Moodle

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

52	
File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File
2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
51	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
16	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	

2.4.3.1 - Total experience of full-time teachers

268

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As Prescribed by University in the Course Structure, the Internal assessment is conducted in the form of

1. Continuous assessment which includes class tests, assignments, open-book tests, seminars, viva, Synopsis, etc.

2. Sessional examination (Theory and Practicals)

Mechanism: The academic calendar and examination calendar is prepared at the start of each academic year, taking into account the academic calendar and examination schedule prescribed by Savitribai Phule Pune University. The Institute's academic and examination calendar anticipates a time of internal examinations. Every semester, one or two sessional examinations are held.

Transparency: At the start of the academic year, The calendar is displayed on notice boards for students. Teaching faculty also keep track of it in their course files. The checked answer papers are shown to the students, and the subject in charge discusses the expected answers to the questions asked, as well as any queries made by the students. On the mark lists, students' signatures are then obtained

Robustness:The schedule for conducting continuous internal examination is followed according to the calendar. The subject In-charge must adhere to deadlines for the submission of question paper manuscripts, and the evaluation of answer sheets. Academic audits are also carried out.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Grievances -Internal examination: Solved by the principal, and the College Exam committee.

Grievances:

Related to Internal marks Mechanism: The CEO in consultation with the subject in charge verifies the marks in the mother register, mark sheet, and answer sheets and resolves the query.

Grievances: Re-sessional for medical-related or unavoidable circumstances.

Mechanism: Such a student writes an application to appear to the class teacher. S/he verifies the reason. Then the application is approved by the principal and forwarded to the exam section. The exam section confirms the application.

Grievances: Provision for a writer

Mechanism: The student's application is forwarded to the exam section through the principal, The separate block, invigilator, and writer are assigned to the student with 15 min extra time.
Grievances-University examination: Addressed by the College Exam officer in coordination with the university officials.

Grievances: Request for answer sheet photocopy and revaluation forms

Mechanism: S/he contacts the exam section. CEO writes an email to revalsupport@pun.unipune.ac.in and gets it solved.

Grievances:

1. Change in name/marks in the mark sheet.
2. name change, and subject in hall tickets.

3. Online submission of examination forms

4. Change in name or faculty on the degree certificate.

5. Change in the practical timetable.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

PROGRAM OUTCOMES:

1. Pharmacy Knowledge
2. Planning Abilities
3. Problem analysis
4. Modern tool usage.
5. Leadership skills
6. Professional Identity
7. Pharmaceutical Ethics
8. Communication
9. The Pharmacist and society
10. Environment and sustainability
11. Life-long learning

Program Specific outcomes

Program: Bachelor of Pharmacy

After completion of the program students are able:

PSO 1. To impart theoretical and practical knowledge among students in the various fields of pharmaceutical sciences viz., Pharmaceutics, Pharmaceutical Chemistry, Pharmacology, and Pharmacognosy.

PSO 2. To promote the development of communication skills, and leadership qualities among the students.

PSO 3. To upgrade the practical skills of the students through industrial training and research to meet the challenges of the Pharmaceutical field.

PSO 4. To make aware the students of the fundamental regulatory aspects of Pharmaceuticals.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program outcomes (POs) are assessed through direct and indirect assessment tools.

Direct assessment is done through the assignment of correlation levels; 1 (Low), 2 (Medium), and 3 (High) for each PO with respect to each course outcome.

The indirect assessment considers various tools such as industrial visits, Industrial training, NSS- EDC activities, Grooming sessions, National Pharmacy Week Events, Student exit surveys, and Parent-Alumni surveys to achieve the POs

The final attainment levels for each PO are calculated by summing up the 80 % weightage of Direct and 20 % of Indirect assessment.

Assessment of Course Outcomes (COs):

The program shall have set Course Outcome attainment levels. The levels shall be set considering average performance levels in the university examination or any higher value set as a target for the assessment years.

Attainment level is to be measured in terms of student performance in internal assessments with respect to the course outcomes of a course in addition to the performance in the University examination.

Target may be stated in terms of the percentage of students getting more than the university average marks in the final examination. Attainment is measured in terms of the actual percentage of students getting a set percentage of marks.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

206

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/NAAC/Annual%20Report%20Information%202022-2023.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/NAAC/Student%20Satisfaction%20Survey%202022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.835

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

13

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institute has taken various initiatives for creation and transfer of knowledge to the students and faculties.

Institutions Innovation Council (IIC) Institute has constituted IIC to undertake activities to generate awareness, trigger creative tendency, and promote innovation and start-up ecosystem

Contingency:

Institute has made available contingency for the research scholars for hiring services which are not available in house. Further institutes also provided financial support for the faculties for filing their patents.

Metrxplore :

To instill research atmosphere among students, institute organizes undergraduate research conferences and appreciates the students and research supervisor by cash prize, certificate as well as trophy for best three research papers presented in the form of posters followed by the oral presentation.

Financial support for attending conference seminars :

Institute provides financial support for the teachers for attending various conferences, seminars and workshops. Further institutes also provided financial support for the faculties for filing their patents and copyrights.

Guest lectures and industrial visit and technical workshops :

Institute arranges guest lecturers of eminent speakers from the field from both academia and industry for up-gradation of knowledge of students. College also arranges for industrial visits and study tours to impart subject knowledge to the students. Institute do arrange refresher courses, technical workshops and seminars for students, research scholars as well as faculties

Appreciation of teachers :

Institute appreciate teachers for their achievements by providing certificates

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

19

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

3

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

36

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

21

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The MET's Nashik Institute of Pharmacy has won awards for outreach and extension.

Awards and recognitions include: Grampanchayat, NGO Recognition.

Blood donation, health screenings, AIDS awareness, cleanliness campaign, gender sensitization, and gender equity projects must be evaluated for this appreciation.

The Institute of Pharmacy frequently conducts similar programmes in Gaulane communities, adhering to University guidelines for Winter Special Camps. National Service Scheme, Social Welfare Cell, and Drug Health Information Cell subcommittees have done these.

The Adopted Village Grampanchayat recognised the Institute's achievements and Winter Special Camp activities, awarding letters of recognition for activities such as tree planting, cleanliness drive, Lord Ganesha idol collection, and community service.

- Gyaenacological Health Check Camp • Skin Care and Checkup Seminar • NSS Personality Development Seminar

- Organised organ donation awareness rally and Yoga Day celebration.

On Ganesh Chathurdashi, Institute volunteers collect idols of Lord Ganesha to immerse in rivers or lakes. Gathering these idols and restricting river immersion protects water purity. Nashik Municipal Corporation sent us a letter from the Hands of Commissioner thanking us for this endeavour.

Following agencies have awarded and thanked the institute for its extension and outreach efforts.

Nashik Municipal Corporation

- Z.P School Gaulane. • Village Gaulane.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from

government / government recognized bodies during the year**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

6

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

12

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

800

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

121

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution ensures adequate availability and optimal physical infrastructure utilization as it is critically linked to the college's vision. At the beginning of the academic year, need-assessment for replacement / up-gradation/ addition of the existing infrastructure is carried out based on the suggestions from students, staff, regulations, etc Heads of the departments, lab technicians, and system administrators after reviewing course requirements, computer-student ratio, budget constraints, working condition of the existing equipment and also students' grievances. The course monitoring committee plans for all requirements regarding classrooms, laboratories, furniture, and other equipment.

Beyond the regular college hours, the physical infrastructure is effectively used to conduct certificate programs, co-curricular activities, extra-curricular activities, parent-teacher conferences, Campus Recruitment Training, campus recruitments, meetings, seminars, conferences, etc. The institution serves as a location for the Central Assessment Program of Savitribai Phule Pune University examinations

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/metpharm/aqar-a-y-2022-23/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports and extracurricular activities are integral parts of the Institute since they are integrated into the Core Courses, which are required, and the continual evaluation system. This is done to assess students as well as to encourage engagement. For sports, games, and cultural events, it offers suitable facilities. Sports and game fields cover a total of 18.92 acres. MET BKC features playgrounds with space for a variety of sports, including basketball, volleyball, kho-kho, athletics,

cricket, football, and hockey. There is outdoor badminton courts and a gym.

Facilities for indoor sports and games that include carrom, table tennis and chess, gymnasium and cultural activities also exist in the campus and Girls and Boys Hostels. National Independence Day and Republic Day are celebrated in the Institute by unfurling the national flag in the open amphitheater.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/metpharm/aqar-a-y-2022-23/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/metpharm/aqar-a-y-2022-23/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

38.1

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Various services provided by library are registration for National Digital Library [NDL] and online subscription for British Council Library, Pune. Access to OPAC [online public access catalog] Pune university library provides free article search service, national/international Journals & E- Journals from K-HUB Package.

Library Management System [ILMS]: (Updated)

- Name & Features of the ILMS Software: Fully automated Student Information System (SIS) developed in house, utilization since 3 July 2016. Version : 1.0.0891
- Front .End: Vb.net [Desktop Based], Asp.net [Web Based], Back End: MS SQL Server 2012. Library module is integrated with other modules like students & employer module.

Educational ERP: (Old version) An Educational Enterprise resource planning [ERP] is software that manages the entire administration, campus operations & academic management in an efficient way. It is fully automated system completed in 2012.

Online Public access catalogue [OPAC]: Special OPAC module helps students & faculties for searching library material. An online public catalog [often abbreviated as OPAC or simply library catalog] is an online database of materials held by a library. Utilization of OPAC IS started since 2016.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.7

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

145

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

MET BKC IOP provides different digital technological facilities in the college. There are 07 - classrooms with projector and LAN connection, 01-digitally furnished seminar hall and 01-smart classroom in the college. A well-equipped computer lab is also functioning in the college. The students of the college have access to the computer lab. The campus is facilitated with Wi-Fi connectivity. There is a plan to upgrade the Wi-Fi connectivity facility on the campus. There is open access to Wi-Fi connectivity for all students and staff members of the college. All the college departments are provided with computers and other related accessories. The different educational sites are shown to the students with the help of digital devices. All computer i.e. in Principal chamber, Office-room, IQAC room, various departments, and the library has anti-virus and LAN connectivity. CCTV is installed in every classroom. The website is maintained by the in-house IT department of MET BKC. The maintenance and upgradation of the ICT facility is looked over by the EDP department of MET BKC.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/metpharm/aqar-a-y-2022-23/

4.3.2 - Number of Computers

77

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS
File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
38.1	
File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<ul style="list-style-type: none"> • The institution has standard procedure for maintenance and optimal use of infrastructure with separate budget head for maintenance. Utilization of various facilities like Seminar Hall, Amphitheater, library, instrument room, Machine Room is through proper entry procedure. Entry to sports room is managed through entry procedures. There are CCTV CAMERA services for tracking the performance histories. • There is centralized civil and maintenance department to look after entire infrastructure. Laboratories utilization and maintenance is executed through systems like Lab manuals SOP, Log Books etc. Duties allotted to 	

lab assistants and technical supervisors.

- Maintenance and repair of facilities like equipments, plumbing, electrical repairs, infrastructure etc begins through maintenance requisition e-mail to department. Based on the type of work the expert person is allotted from the department. Some equipments and instruments are covered under Annual maintenance Contract (AMC).
- Central EDP department takes care of Computers and Electronic accessories. In case of any associated major problem complain requisition mail is to be forwarded to department. The expert from department attends the complaint. Utilization of computers in computer room has entry procedures.
- Housekeeping and Gardening is monitored and maintained on contract basis.
- Audit held by Central Audit Department on regular basis to generate the reconciliation reports.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/metpharm/aqar-a-y-2022-23/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

595

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

10

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://metbhujbalknowledgecity.ac.in/metpharm/naac-criteria-5/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

652

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

652

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

46	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
55	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
26	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institute has constituted various committees in which student representatives take active participation.

1. **Students' Council:** According to the provisions of section 99 (3) of the Maharashtra Public Universities Act 2016, the institute has established a Student Council in which student representatives actively participate each year.

2. **College Development Committee:** The President and Secretary of the Students' Council are members of the College Development Committee, which works primarily to establish a comprehensive development plan for the Institute.

3. **Internal Complaints Committee:** is established as Sexual Harassment of Women at Workplace (Prevention, Harassment, and Redressal) Act 2013 and same is in active form.

4. **Internal Quality Assurance Committee (IQAC):** works to ensure an effective teaching-learning process with the application of

effective teaching methodology.

5. The Alumni Association: Institute possesses working committee consist of representative students from B. Pharm and M. Pharm to support the alumni association

6. Institute Girls Student Council: organizes seminars and workshops for female students.

7.The Social Welfare Cell: represents both students and staff members of the institute, who contribute a monthly financial contribution that is used for various social initiatives.

8.MET utsav at campus level event gives opportunities and motivates the students for the development of their technical, non-technical and social aspects skill developments by participating in various workshops, sports, cultural events and seminars etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institute has a recognised alumni organisation called MET's Institute of Pharmacy Alumni Association, Nashik (10/01/2017-Reg. No. 0079988), which is actively involved in the overall development of the college. It also tries to eliminate the generation gap between juniors and alumni. So far, we have received 56 book volumes totaling approximately 24,844/-. In terms of fees, we have received almost two lacks from alumni. The alumni organization holds meetings at least twice a year to plan, execute, and evaluate events. An alumnus also take initiative and organises talks for students on a number of themes, including industrial working, personality development, competitive exam preparation, and interview preparation. Alumni also associates with student placement. Due to alumni aid, 07 students from both the B. Pharm and M. Pharm students have been placed. Every year on September 25th, World Pharmacist Day, the Alumni Association honours pharmacists for their contributions to society. The alumni association is constantly working for the benefit of the institute and its students by organising various events such as 1. Alumni Meet 2. World Pharmacist Day Celebration 3. Teachers day celebration 4. Career guidance sessions 5. Resume Writing Workshop

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

In 2006, MET expanded its horizon to Nashik and established, state of the art Bhujbal Knowledge City, offering education in the field of Pharmacy, Engineering, Polytechnic and Management. The Bhujbal Knowledge City, Adgaon campus is headed by Hon. Dr. Shefali Bhujbal, Chief Administrator of campus.

HR, audit, MARCOM, Civil, purchase and Finance departments work in parallel with the Governing body (GB), College Development Committee (CDC) and Head of institutions (HOIs).

Under the guidance of HOI of the institute, Internal Quality Assurance Cell (IQAC), Head of Departments (HODs) and administrative block is working.

The HR department looks after the human resource planning and maintenance. MARCOM department has the responsibility of publicity of institute and courses. Civil department fulfills the needs of infrastructural requirements and Finance and audit departments involved in the financial aspect of campus.

HODs and teachers are always involved in certain decision - making processes and are part of GB, LMC/CDC, IQAC (Internal Quality Assurance Cell). Other statutory committees of the institute are anti-ragging cell, right to information, internal complaint committee, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute has

- • Governing Body (GB)
- • College Development Committee (CDC).
- • Internal Quality Assurance Cell (IQAC)
- • HoD for UG and coordinator for PG.

The teaching and learning process is monitored through academic monitoring committee. College Examination officer (CEO) and the examination in-charge are responsible for the day to day

activity of the examination section during internal and university examinations.

- Institute Research Review Committee (IRRC) and Academic and research coordinator (ARC)
- Training and placement cell.
- Industrial Advisory Committee (IAC) for industry-institute interaction.
- Alumni Association
- Institute Animal Ethical committee
- NSS unit

In order stay in-tune with premier academic and research institutes, institute is participating in various ranking activities like

- AICTE-CII,
- NIRF,
- ARIIA
- IIC, Ykti and Smart Hackathon

Temporary committees for conference, seminar, and workshop for smooth functioning.

The outcome of above-mentioned best practices increase in the research publications by students and faculty, sanction of AICTE MODROBS research grant, etc.

Number of Research Publications: 410

- Patents

Awarded: 04

Published: 08

- Copyright: 01
- Teacher Award:

Best Teacher Award

Focal Point (Horizon 2020, European Commission)

- Books Published by Staff: 42
- Participation in AICTE-CII, NIRF and ARIIA every year

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Application to Major Funding Agencies for Financial aid:

The resolution was passed in IQAC meeting (vide IQAC/01/2022-23 dated 15/12/2022) to submit and review the ressearch proposals to various funding agencies like SERB, AICTE, DST, BIRAC and ICMR for financial assistance. For the same, staff members were encouraged to submit the proposals which results into 3-4 proposals reached to final stage of evaluation.

Introduction of New Course:

Application of M. pharm in Regulatory Affairs has been done by the institute, which received approval from the AICTE, PCI and Savitribai Phule Pune University in Academic Year 2022-23 with intake of 10.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute has a Governing Body (GB) and College Development Committee (CDC). To ensure effective teaching, learning process and to improve and monitor the research activity in the institute, Internal Quality Assurance Cell (IQAC). The senior faculty members have been given responsibility as department

heads for UG and coordinator for PG. Course monitoring committee (CMC) monitors teaching learning. College Examination officer (CEO) and the examination in-charge are responsible for the day to day activity of the examination section during internal and university examinations. Research activities of UG and PG students are organized and monitored through Institute Research Review Committee (IRRC) and academic and research coordinator (ARC). Student training and placement is governed through training and placement cell. To bridge the gap between industry and institute, Industrial Advisory Committee (IAC) is constituted. The institute has an Alumni Association.

Policies reflecting effectiveness of institutional bodies.

e.g. Financial assistance for filing of Patent application

The service rules and procedures are followed as per the HR handbook of the organization. (The link for the HR handbook is provided)

File Description	Documents
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/HR%20Hand%20Book_New_09-01-18.pdf
Link to Organogram of the institution webpage	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/NAAC/C6/6.1.2/Organogram%20updated.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Following are the welfare measures adopted by Bhujbal Knowledge City, Adgaon for their employees.

1. Group insurance: Health policies (Group mediclaim Policy, Group Personal Accident Policy, Group family policy provided to staff members.

2. Zero percent interest loan:

- Personal loan is given only once in three years.
- Staff who have completed one year of service in MET are eligible to avail the loan.
- Maximum loan amount is Rs. 20,000/- per staff.
- Loan is given only for education and medical expenses.

3. Tea allowance:

- Every teaching and non-teaching faculty receives tea allowance of Rs. 10/day which is deposited in the salary account at the time of salary.

4. Financial assistance for attending workshop/seminar/conference

- Every approved faculty who have completed one year in the institute is entitled to have maximum expenditure of Rs. 5000/- and Rs. 3000/- for non-approved faculty.

5. Fee-waiver policy:

- For each year faculty get a 30 % waiver of the total fee.

6. Financial assistance to file IPR:

- Financial assistance is provided. For this activity, the Institute and the inventors (Staff and student) contributes to 50/50 share of the expenditure.

7. Incentive scheme for faculty:

- The faculty has assigned monetary incentives upon the sanction of research project from funding agencies or completion of the industrial project

File Description	Documents
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/NAAC/C6/6.3.1/6.3.1.2_Policy%20for%20seminar%20and%20workshop%20attendance.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

17

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

36

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A. Appraisal through performance based system: Each staff

member fulfils the functional performance available online through individual login. Appraisal form is generated at the end of academic year and the marks obtained are scaled in four categories. The appraisal form is accessible to individual staff, Principal and HR manager. The data incorporated through individual login is verified at the time of personal interaction with Trustees, Principal and HR manager. Throughout the year the staff members are encouraged for their achievements, awards, recognitions etc. through appreciation letter by the Trustees and Principal.

B. Appraisal through academic audit:

The academic audit process involves verification of course file, upgradation of notes, lectures and practicals conducted and continuous assessment conducted, topic beyond syllabus taught. By considering performance in mentioned parameters and remarks of HOD and HOI, increment and promotion is granted.

C. Offline feedback at the end of academic year

At the end of every academic year, feedback from students is collected on the scale of 5. The feedback is analyzed and the action taken report is taken from every teaching staff by the Principal.

File Description	Documents
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/MET%20DATA/HR%20Hand%20Book.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Audit Process

- Expenses incurred by the Institute and certified by the Principal and internal audit department.
- Preparation and finalization of financial report by financial team of the Institute.
- Presentation to respected Management for approval.

- Forwarding to external Chartered accountant for final audit.
- Final audited report used for various statutory bodies.
- During internal audit, if any query is raised, it is rectified.

External audit: -

Financial External audit is conducted by qualified auditor every financial year to verify the compliance of External Audit report, The same was unanimously adopted and accepted and it was decided that the same may be submitted to Fees regulating authority & Other Statutory Body with necessary compliance.

Internal Audit

Internal audit is done by audit department appointed by management. Internal audit is done quarterly basis for books of accounts and daily routine transactions, bills, vouchers, etc.

1. Petty cash: Cash received from students as per ERP and amount entry to be checking in Talley also. Deposite in bank as well checking negative balance in cash, if any. 2. Bank with RC 3. Purchase and Journal Register 4. Student fees and other fees 5. Scholarship claim 6. Receivable and refundable fees from government, university, student. 7. Library Audit 8. Laboratory Audits 9. Store Audit 10. Salary Audit

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.84350

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The funds are generated through

1. Scholarship from Government.
2. Fees paid by the student.
3. FD & Saving Interest.
4. Exam remuneration (Collage share).
5. Other Course Fees (Ph. D., certificate course etc.)

Other funds are obtained by faculty members from Pune University (BCUD) through Research proposals. Heads of Departments are submitting the budget required for the subsequent financial year to Finance Department of Management. All the major & minor expenses which given below are scrutinized and confirmed by Institute governing body with Management finance Department.

Heads of Expenses Salary Laboratory Equipment & Instruments
Library Books & Journals Furniture & Fixture Research & Development Computer & Software

Training & Placement Repair & Maintenance Printing & Stationery

After final approval, Institute utilizes the budget. As per the purchase policy, the various quotations called and decision is made. The payments are released after delivery of the respective Material or Services. All accounts are maintained in computer using Tally software and Student Fees & Salary record maintained using ERP software and various reports are generated by ERP software.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the Institute works through following ways for institutionalizing the quality strategies: To organize seminar workshop, UG conference, industrial visit and guest lectures:

Avishkar poster presentation competition was held

Technical Lecture on Basics on Bioequivalence and Pharmaceutical Coating were conducted by Pharmaceutics department.

skill development programs were organized by placement department of the institute.

4th MET PharmaQ-2022 State Level Undergraduate Pharma Quiz Competition was organized at inter institute level.

Introduction to Statistics Using Excel and Minitab was organized for PG research students.

Session on Open Innovation Platform for Social Innovation DISQ was conducted for TY and Final Year B. Pharm students

Guest Lecture on Higher Study Guidance: MBA was organized for UG students.

Quality Assurance and Regulatory Guidelines for Pharmaceutical Products by QA department.

Guest Lecture on health and nutrition was organized for staff and students.

Entrepreneurship as a Career Opportunities, guest lecture was organized for UG students.

Industrial Visit at Sangeeta Pharma, Malegaon, Sinnar for UG

students.

Introduction to Regulatory Affairs was organized for UG and PG students by RA department.

A session on Research, Innovation and IP Protection was organized

File Description	Documents
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/pharmacy/currentactivity.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

It is done at various levels by Topic tracking, continuous assessment, internal and external exams. After completion of each topic of curriculum, feedback from the students on classroom teaching which includes parameters like topic understanding, summary, notes, question bank provided, repetition required, etc. Feedback is assessed by Head of Institute and brought to the notice of the staff for corrective measures. Problem based learning is included in question papers of internal exam. Apart from internal exams, students are also assessed on continuous basis throughout the semester by conducting class tests, assignments, viva-voce, synopsis etc. External exam is conducted by university at the end of each semester. The programme outcomes for each subject are assessed by direct and indirect assessment method. The direct assessment is measured through the internal and external marks of the student and for the indirect assessment, measurement, survey, feedback etc has been taken into consideration. When the attainment is achieved, next target is set for the subject. In case not achieved action taken report has to be submitted by the staff, Academic audit - Internal and external academic audit has conducted by the Institute. Internal audit is conducted by HOD of each department while external

audit is conducted by inviting the expert of the subject outside the Institute. The learning outcome of the teaching learning process is reflected in Result of the student; Participation in curricular and cocurricular activities; Participation in the undergraduate conference of the Institute etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution places paramount importance on ensuring the safety and security of learners, faculty, and the college infrastructure. Gender equality is not just a principle but a

tangible reality, particularly in guaranteeing the safety of women in the workplace. Here are specific facilities provided for women:

- **Safety and Security:**
 - Security guards are stationed round the clock at the gate and various points across the campus to ensure the safety of female staff and students.
 - CCTV surveillance covers the college premises, laboratories, and corridors.
 - Self-defense workshops are organized annually to empower women with the skills and knowledge to protect themselves.
 - The institute strictly enforces a zero-tolerance policy against discrimination and sexual harassment.
 - An Internal Complaints Committee has been established to provide a neutral, confidential, and supportive environment for addressing issues related to discrimination and harassment.
- **Counseling:**
 - A dedicated and trained counselor is appointed to address the concerns of female students, providing a safe space for discussions.
 - Counseling sessions focus on stress and anger management, offering assistance in identifying and clarifying issues affecting students.
- **Common Room:**
 - A separate common room is designated for female students.
 - The common room is equipped with a first aid kit specifically for women.
 - Female sweepers are employed to ensure the safety and cleanliness of the girl's common room.

File Description	Documents
Annual gender sensitization action plan	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/NAAC/AOAR%202022-23/CRITERIA%202007%20Institutional%20Values%20and%20Best%20Practices%20Annual%20Days%20Celebration%20Report%202022-23.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/185vt-NgxqZpGqsYlt5Zor6tAJyYv7atb/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has established comprehensive facilities for the effective management of various types of waste, both degradable and non-degradable.

Solid Waste Management:

Solid waste is responsibly handed over to the Nashik Municipal Corporation's garbage van, except for hazardous chemicals and biomedical waste. These specialized materials are carefully managed by the Water Grace Biomedical Waste Management System under the Nashik Municipal Corporation.

Liquid Waste Management:

The campus boasts its own Sewage Treatment Plant, treating liquid waste from laboratories, toilets, and the canteen. The treated water is then reused for non-potable purposes such as gardening and flushing.

Biomedical Waste Management:

MET'S Institute of Pharmacy has entered into a Memorandum of Understanding (MOU) with Water Grace Biomedical Waste Management System, operated by the Nashik Municipal Corporation, ensuring proper disposal of biomedical waste.

E-waste Management:

Hazardous E-waste materials like cables, CDs, LAN cables, printer cartridges, and monitors are recycled in collaboration with a vendor from the local scrap market.

Waste Recycling System:

Non-decomposable waste materials suitable for reuse are efficiently recycled and channeled to the scrap market.

Hazardous Chemicals and Radioactive Waste Management:

Radioactive hazardous chemicals are not utilized routinely. Non-radioactive hazardous chemicals are disposed of either through release into the drainage sewage system or burial in designated pits. The institution maintains a stringent and responsible approach to managing hazardous chemicals and radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste

A. Any 4 or all of the above

water recycling Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following <ol style="list-style-type: none"> 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is dedicated to fostering an inclusive environment characterized by tolerance and harmony, embracing cultural, regional, linguistic, communal, socio-economic, and other diversities. Various measures and initiatives contribute

to the promotion of this inclusive atmosphere:

1. Gender Equity:

- Ensuring representation of diverse elements within the staff, with a focus on gender equity.
- Implementation of initiatives for women empowerment, including the establishment of a Working Women Cell.

2. Student Representation:

- Promotion of diversity among students through seat distribution prescribed by statutory authorities.

3. Celebrating Diversity:

- Observance of various cultural festivals such as Holi, Diwali, and Christmas.
- Celebrating staff members' birthdays to foster a sense of community.

4. Financial Support:

- Providing financial assistance to staff members through interest-free loans and insurance policies.
- Offering financial aid to students in the form of MET Scholarships and research contingency.

5. Programs and Initiatives:

- Conducting orientation programs for new students.
- Facilitating parent meetings for better engagement.
- Implementing mentoring and grooming measures.

6. Community Outreach:

- Organizing cleanliness drives, tree plantation, and health checkup camps for both humans and farm animals.
- Raising awareness through campaigns like Generic Medicine Awareness and organizing Blood Donation Camps.

7. Professional Recognition:

- Recognizing the contribution of pharmacists on Pharmacist Day through felicitation.
- Providing financial assistance to needy students and

individuals through the Staff Welfare Committee (SWC) help.

These multifaceted efforts collectively contribute to the creation of an inclusive and harmonious environment that values and respects the diversity within the institute

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

MET's Institute of Pharmacy is dedicated to evolving into a premier institution that provides value-based quality education, shaping competent graduates capable of addressing challenges in pharmaceutical, technological, and social domains. To instill values, a sense of responsibility, and awareness of civic duties, the institute conducts various programs and initiatives:

1. Training Programs:

- Training sessions for teachers on Universal Human Values to instill a sense of ethical responsibility.
- Orientation and induction programs for newly admitted students, emphasizing values and responsibilities.

2. Celebration of Days and Festivals:

- Observance of special days such as Voters Day, Yoga Day, and the birth anniversaries of national and social reformers to motivate and raise awareness among students.
- The Anti-discrimination Cell actively addresses any matters of deprivation among staff or students, ensuring a conducive environment for growth.

3. National Celebrations:

- Annual celebrations of Independence Day and Republic Day with a focus on sensitizing students and staff members about constitutional rights, duties, and responsibilities towards the nation.

4. Professional Development:

- Recognition of the importance of values in education is evident in the participation of staff members in the 5-day Faculty Development Program (FDP) on Inculcating Universal Human Values in Technical Education conducted by AICTE in the year 2021-22.

Faculty members, including Dr. Surse Sunita, Dr. Gitanjali Deokar, Dr. Patil Moreshwar P., Dr. Sonawane Sandeep, Dr. Udavant Pavan, and Dr. Nilima Thombre, completed this program. These initiatives collectively contribute to sensitizing students and employees to their constitutional obligations, including values, rights, duties, and responsibilities as responsible citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOP/NAAC/AQAR%202022-23/CRITERIA%202007%20Institutional%20Values%20and%20Best%20Practices%20Annual%20Days%20Celebration%20Report%202022-23.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To establish itself as a distinguished institution committed to providing value-based pharmacy education, nurturing graduates with a dedication to continuous learning, research, and leadership, the institute strives to cultivate leadership qualities, ethical behavior, and a commitment to lifelong learning in its students. In line with these principles, the institution actively participates in and observes various national and international commemorative days, events, and festivals. Notable occasions celebrated by the institute include:

- Independence Day (15/08/2022)
- Pharmacist Day (25/09/2022)
- Gandhi Jayanthi (02/10/2022)
- Jyotiba Phule Death Anniversary (28/11/2022)
- Savitribai Phule Jayanthi (03/01/2023)
- Republic Day (26/01/2023)
- Savitribai Phule Death Anniversary (10/03/2023)
- Jyotiba Phule Jayanthi (11/04/2023).

These occasions serve as platforms for fostering a sense of community, instilling values, and promoting a holistic development approach among the students of the institution.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I: METRxPLORE (Undergraduate Research Conference)

1. Title of the Practice: METRxPLORE (Undergraduate Research Conference)
2. Objectives of the Practice:
 - To instill a research-oriented mindset among undergraduate students.
 - To provide a platform for students to showcase their innovations, share ideas, and learn the process of transforming an idea into an innovation.
 - To encourage undergraduate students to actively participate in research activities.
 - To motivate students to pursue higher studies.
 - To acknowledge and appreciate the contributions of students, supervisors/guides, and the institution.

Best Practice II: Industrial Advisory Committee

1. Title of the Practice: Industrial Advisory Committee
2. Objectives of the Practice:
 - To assess the need for integrating new and recent technologies or modifying the existing curriculum at the institute level.

- To foster strong industry-institution relations and facilitate two-way communication between the institute and the industrial community.
- To establish or validate performance-based criteria for graduates in alignment with industry expectations.
- To shape academic curriculum and practical outcomes to meet industry requirements.

3. Key Features:

- The Industrial Advisory Committee (IAC) serves as a source of valuable suggestions and recommendations for institutions to enhance their study programs.
- Encourages active participation of both industries and institutes in training, educational programs, and research initiatives.
- Provides a platform for collaborative efforts between academia and industry, ensuring that academic programs align with the dynamic needs of the industry.
- Helps institutions stay updated with industry trends and technological advancements, thereby enhancing the quality and relevance of education provided.

File Description	Documents
Best practices in the Institutional website	https://metbhujbalknowledgecity.ac.in/metpharm/best-practices/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution demonstrates exceptional performance in the area of "Student Categorization for Career Prospective," emphasizing the importance of determination and focus in achieving success. By categorizing students based on their career aspirations at an early stage, the institution addresses key objectives that contribute to the holistic development of

its students.

The primary objectives of student categorization include elucidating the scope of pharmacy through insights from eminent personalities, clarifying career focus and determination, providing selective guidance sessions, and encouraging early career preparation. The process involves a well-structured approach:

1. An induction program for first-year B.Pharm students creates awareness about the pharmaceutical field.
2. Orientation programs for second-year B.Pharm students help in shaping their career perspectives.
3. Feedback from both parents and students after the orientation program ensures continuous improvement.
4. Categorization of second-year B.Pharm students into various segments such as Job, Business, M.Pharm, MBA, Education Abroad, and Civil Services.
5. Compilation of students from all years into different categories.
6. Organization of specific activities like lectures, camps, and competitions tailored for each category of students.

This distinctive approach not only empowers students with a clear vision for their future but also facilitates targeted support and resources. By fostering early career awareness and preparation, the institution stands out in nurturing well-informed and focused individuals ready to excel in their chosen paths within the pharmaceutical domain.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Action Plan for the Upcoming Academic Year

In preparation for the next academic year, the institution has outlined a comprehensive plan to enhance various facets of academic and research activities. The key focus areas for the future are as follows:

1. Conducting an academic audit to evaluate and improve the

overall quality of academic processes and outcomes.

2. Encouraging active participation of staff members in diverse seminars, conferences, and workshops to foster continuous professional development.
3. Exploring and identifying new research areas of strength to expand the institution's contribution to the academic and scientific community.
4. Initiating the process of applying for research grants from government funding agencies to support and advance ongoing and upcoming research projects.
5. Organizing seminars, conferences, and workshops to create platforms for knowledge exchange and academic discourse.
6. Promoting public health by hosting health check-up camps to benefit the community and contribute to societal well-being.
7. Engaging in various extension and outreach activities to strengthen the institution's connection with the community and address social needs.
8. Conducting soft skills and professional development programs for students to equip them with essential skills and competencies for their future careers.

These strategic initiatives aim to elevate the overall academic and research profile of the institution, fostering an environment of continuous improvement and excellence.