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**Minutes of the Internal Quality Assurance Cell (IQAC) meeting**

**No. IQAC/2025-2026/01**

**Date:** 19-09-2025

An meeting by IQAC members was held at 11.00 am on 19-09-2025 to review and take necessary decision on the agenda of meeting bearing No. **IQAC/2025-26/01**, dated 19-09-2025. After formation of the quorum; the coordinator requested the Chairperson to conduct the meeting. The meeting was conducted under the chairmanship of Dr. S. J. Kshirsagar.

Following decisions were taken in the meeting:

**SUBJECT NO.01**

To review action taken report on the proceeding of previous meeting.

**RESOLUTION NO. 01**

The committee members reviewed the action taken report on the proceeding of last meeting and appreciated the activities conducted

**SUBJECT NO.2**

To consider the organization seminar, workshop, UG research conference, guest lecturers etc as a part of quality improvement programme.

**RESOLUTION NO. 02**

It was proposed by the Dr S.S. Sonawane member research and development cell to organise workshop, seminar and guest lecturers of the experts from the industry as well academia. Further Mr Rohan Pawar, member from the industry proposed to organise international conference, METRXplore, DOPC, METRACon, Also to organise guest lectures, seminar of experts, Dr S.J. Kshirsagar supported it and it was resolved by all the members.

**SUBJECT NO.3**

To consider the organization of industrial visit for the students and staff.

**RESOLUTION NO. 03**

It was proposed by Dr N. A. Thombare, coordinator Industrial Advisory committee to organise industrial visit for the students as well as staff. Mr Rohan Pawar and Dr Sachin Kushare member from the industry proposed to organise visits to nearby industry as well to observe various different processes respective equipments while functioning It was resolved by all the members

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**SUBJECT NO.4**

To consider the purchase new equipment for research

**RESOLUTION NO. 04**

Members has reviewed and appreciated equipments purchased in academic year 2024-25 such as digital plethysmometer, Rat Stereotaxic Apparatus, ELISA Plate Reader , Euthanasia Chamber , Extruder-Spheronizer Combo, Particle Coater Granulator, Fluid bed processor, moisture balance pharmaREADY eCTD software , My Cal Pharm (Software) and Lexicomp Drug Database (Software). It was proposed by Dr Santosh Chhajed, to purchase equipment and instruments like Particle size analyzer, Flash Chromatograph which are sanctioned in DST FIST grant as well as funds approved by the management. Dr Sanjay Kshirsagar also supported it and it was resolved by all the members

**SUBJECT NO.5**

To continue training program for the staff on teaching methodologies

**RESOLUTION NO.05**

It was proposed by Dr Santosh Chhajed, IQAC coordinator to continue training of staff (train the trainer) by organising outbound training, arranging sessions on teaching pedagogies, it was supported by Mr Parag Supe, Parent representative, and it was resolved by all the members

**SUBJECT NO.6**

To review and follow up of major research project submitted for the grants

**RESOLUTION NO. 06**

Progress and out come on proposal for funding submitted in the AY 2024-25 was reviewed by members. Members congratulated for grant received DST FIST. Further it was decided among the all members to submit proposal for funding to different agencies like DST, ANRF, RGSTC, ICMR, AYUSH.

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**SUBJECT NO.7**

To plan various co-curricular and extra-curricular activities.

**RESOLUTION NO. 07**

It was proposed by Mr Parag Supe, to organise various co curricular and extracurricular activities for holistic development of students. It was further decided to arrange cultural events such as ANTARANG, MetUtsav, indoor and out door sports activities, debate competition. It was supported by Dr G.S. Deokar, and resolved by all the members

**SUBJECT NO.8**

To continue *Library Tex-ture* : student referencing visits in to the library

**RESOLUTION NO. 08**

For increasing the use of reference books and other good quality books by the students it was proposed by Mr Rohan pawar to continue library Texture activity. It was supported by Dr G.S Deokar and resolved by all the members

**SUBJECT NO.9**

To consider continuation of skill development courses

**RESOLUTION NO. 09**

It was proposed by Dr Dinesh Rishipathak, member, college development committee to continue existing skill development courses such as *certificate courses* in pharmaceutical analytical techniques and instrumentation, cosmetics essentials, pharmaco-vigilance, Integrated personality development program and Design thinking -a primer. It was also proposed to increase courses such as Basics of drug delivery devices, pharmaceutical excipients: key to effective formulation and development, bussiness opportunities in ayurvedic and herbal formulations, oral solid dosage forms, integrated personality development , regulatory affairs in pharmaceutical industry. It was supported by Dr Sanjay J. Kshirsagar, Principal, and resolved all the members

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**SUBJECT NO.10**

To consider the SPPU approval application of the staff

**RESOLUTION NO. 10**

In the academic year 2024-25, approval (Adhoc) process for staff was undertaken. It was further proposed by the Dr Sanjay J. Kshirsagar, Principal, to consider the process for application for SPPU Pune University approvals for the teachers and it was supported by all the members

**SUBJECT NO.11**

To discuss the plan for academic year 2025-'26.

**RESOLUTION NO. 11**

Members reviewed planed activities like organization of seminars, conferences, training sessions for the staff and students, purchase of equipments and instruments, and to organise certificate courses, co-curricular and extracurricular activities. It was resolved by all members to conduct the mentioned activities in timely manner

**SUBJECT NO.12**

Any other issue with permission of chairperson

To consider the application for the DSIR recognition

**RESOLUTION 12**

It was proposed by Dr Sanjay J. Kshirsagar, Principal discussed the possibility of applying for **DSIR (Department of Scientific and Industrial Research) recognition** to strengthen research infrastructure, enhance industry collaboration, and avail benefits related to R&D activities. It was supported by the Dr Dinesh Rishipathak member, College development committee that institute shall explore the application process for DSIR recognition and prepare the necessary documentation for submission. It was resolved by all the members



**Chairperson  
IQAC  
MET's Institute of Pharmacy**