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**Minutes of the Internal Quality Assurance Cell (IQAC) meeting**

**No. IQAC/01/2022-2023**

**Date: 15-12-2022**

Meeting by IQAC members was held at 10.00 am on 15-12-2021 to review and take necessary decision on the agenda of meeting bearing No. **IQAC/01/2022-23**, dated 15-12-2022

After formation of the quorum; the coordinator requested the Chairperson to conduct the meeting. The meeting was conducted under the chairmanship of Dr. S. J. Kshirsagar.

Following decisions were taken in the meeting:

**SUBJECT NO.1**

To review of action taken report on the proceeding of previous meeting.

**RESOLUTION NO.1**

The committee members reviewed the action taken report on the proceeding of last meeting and appreciated the activities conducted under CMC, IAC and IRRC.

**SUBJECT NO. 02**

To organize seminar, workshop, UG research conference, industrial visit, soft skill session, guest lectures etc as a part of quality improvement programme.

**RESOLUTION NO.2**

It was decided by the members to organize seminar, workshop, national research conference, industrial visit, soft skill session, guest lectures etc as a part of quality improvement programme.

**SUBJECT NO. 03**

To organize training program for staff and students.

**RESOLUTION NO. 03**

It was decided by the members to ask faculties to undertake training at different pharmaceutical industries like Reve pharmaceuticals, Glenmark pharmaceuticals , RAP analyticals, anish pharma equipments pvt ltd. It was further decided to ask students as well staff to get enroll for the NPTEL courses.

**SUBJECT NO. 04**

To plan various *co-curricular* and *extra-curricular activities* for student sensitization

**RESOLUTION NO. 04**

It was decided by the members to plan co-curricular activities, extra co-curricular activities and extension out reach activities for the students

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It was decided by the members to plan co-curricular activities, extra co-curricular activities and extension out reach activities for the students

**SUBJECT NO. 05**

To recommend purchase of equipment and instruments

**RESOLUTION NO. 05**

Review for the purchase of equipment and instrument has taken, few instruments like nepheloturbidometer, flame photometer, fluorimeter and nitrogen gas assembly has been installed. Members has recommended purchase of microwave oven (synthesizer) SPE and rotary vacuum evaporator and drug information center software.

**SUBJECT NO. 06**

To continue with certificate courses to support the career advancement of students

**RESOLUTION NO. 06**

It was decided to continue existing certificate courses. Further, it was recommended by the members to start new certificate courses on the subjects like medical coding, medical writing IPR.

**SUBJECT NO. 07**

To review status of major research projects submitted for the funding

**RESOLUTION NO. 07**

Review of proposal submitted to various funding agencies was taken by the members. It was decided to suggest continuation of proposals for funding by the faculties to various agencies like SERB, AICTE, DST, BIRAC and ICMR. Further it was decided to organise sessions of experts for the staff on *proposal drafting and refinement of the proposals*.

**SUBJECT NO. 08**

To organise HR summit

**RESOLUTION NO. 08**

It was decided by the members to organize HR summit by training and placement cell

**SUBJECT NO. 10**

To discuss about the application of new course

**RESOLUTION NO. 09**

Application of M. Pharm in Regulatory Affairs has been done by the institute. Received approval from AICTE and PCI and affiliation from SPPU Pune, course will start from AY 2022-2023.

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Members recommended topics for project such as development of generic formulation and application processes for filling to regulatory bodies

**SUBJECT No. 10**

To discuss about policies such as Innovation and entrepreneurship, Examination policies, feedback, incentive for consultancy, industrial project, and IPR *etc.*

**RESOLUTION No. 10**

Members reviewed different policies and approved policies such as Innovation and entrepreneurship, Examination policies, feedback, incentive for consultancy, industrial project, and IPR

**SUBJECT No. 11**

To review the academic monitoring for the academic year 2021-22

**RESOLUTION No. 11**

External audit was undertaken by the institute Academic audit AY 2020-21. The audit was composed of verifying the quality of subject notes, question papers, assignments for each faculty member. External expert well appreciated the efforts made by faculty members to keep excellent and the institutional teaching learning practices.

**SUBJECT No. 12**

To review plan for the academic year 2022-23

**RESOLUTION No. 12**

Members reviewed and appreciated different planned activities such as organization of training sessions for the staff and students, conferences, seminars, , and to organise certificate courses, co-curricular and extracurricular activities and planning for purchase of equipment and instruments.



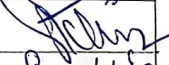


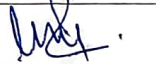


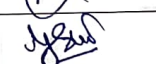




Chairperson

IQAC

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Following members were present for the IQAC meeting held on 15-12-2022

Sr.	Designation	Name of the Person	Sign.
1.	Chairperson	Dr. Sanjay Kshirsagar	
2.	One member from the Management	Dr. Jitendra Wagh	
3.	A few senior administrative officers	Mr. Suhas Khairnar	
		Mr. Deepak Pardeshi	
4.	Three to eight teachers	Dr. Pavan Udavant	
		Dr. Moreshwar Patil	
		Dr. Sandeep Sonawane	
		Dr. Dinesh Rishipathak	
		Dr. Nilima Thombre	
		Dr. Gitanjali Deokar	
5.	Nominees from Students	Ms. Sayali Shirsathe	
		Mr. Ayush Ikhankar	
6.	Nominee from Alumni	Mr. Umesh Laddha	
7.	Nominees from Employers /Industrialists	Mr. Sachin Kushare	
		Mr. Rohan Pawar	
8.	Nominee from Parents	Mr. Ajay Ukhande	
9.	Coordinator	Dr Santosh Chhajer	