YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

MET's Institute of Management, Nashik

- Name of the Head of the institution

Dr. Nilesh R. Berad

- Designation

Director

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

02532555846

- Mobile No:

7774055320

- Registered e-mail

director_iom@bkc.met.edu

- Alternate e-mail

nileshberad@rediffmail.com

- Address

MET's Institute of Management, Bhujbal Knowledge City, Adgaon, Nashik - 422003

- City/Town

Nashik

- State/UT

Maharashtra

- Pin Code

422003

2.Institutional status

- Affiliated / Constitution Colleges

Affiliated

- Type of Institution

Co-education

- Location

Urban

- Financial Status **Self-financing**

- Name of the Affiliating University **Savitribai Phule Pune University**

- Name of the IQAC Coordinator **Dr. Namrata H. Deshmukh**

- Phone No. **02532555915**

- Alternate phone No. **02532555906**

- Mobile **8055229304**

- IQAC e-mail address **iqac_iom@bkc.met.edu**

- Alternate e-mail address **namratad_iom@bkc.met.edu**

3.Website address (Web link of the AQAR (Previous Academic Year)
https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/IQAC/AQAR%202022-23.pdf

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link:
https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/academic%20calendar%20MBA%202023-24.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.13	2024	30/06/2024	29/06/2029
Cycle 1	B+	2.69	2018	30/11/2018	29/11/2023

6.Date of Establishment of IQAC **27/10/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC

  [View File](#)

9.No. of IQAC meetings held during the year   `2`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`1. Academic and Administrative Quality: • IQAC has been instrumental in raising standards of the institute by achieving A grade in NAAC cycle 2. • On the administrative front, the cell facilitated the submission of the NIRF ranking, the AAA audit, and the Annual Quality Assurance Report (AQAR) for 2022-23 as part of the NAAC Cycle 2 accreditation process. These efforts reflect a commitment to institutional accountability and continuous quality improvement.`

`2. Research and Faculty Development • IQAC has been instrumental in promoting a research-oriented culture among faculty members. During the academic year, 4 Ph.D. degrees were awarded, and 1 faculty member was recognized as a Ph.D. guide by SPPU, which highlights the institution's efforts to build academic leadership. • The cell also supported intellectual property rights (IPR) efforts, resulting in the acquisition of 12 IPRs by faculty members. • Faculty members showcased academic excellence by publishing 12 books, and participating in numerous Faculty Development Programs (FDPs) and seminars to enhance their teaching and professional skills.`

`3. Student Skill Development and Placement • IQAC took proactive steps to ensure students were well-prepared for the corporate world by organizing activities such as MOOCs (through platforms like NPTEL and NISM) and the Dheya Placement Grooming Week (1st-5th August`

2023). These initiatives were aimed at skill enhancement and career readiness. • An outbound program was organized for MBA students to foster leadership and team-building skills. Additionally, industry visits to Silvassa, Parle, and Samsonite provided practical exposure to business operations. • Placement efforts were fruitful, with 116 students successfully placed in reputed organizations, marking a strong achievement for the institution.

4. Sustainability and Community Engagement • IQAC spearheaded tree plantation drives to promote environmental awareness among students, aligning with the celebration of Environment Day and Yoga Day to instill a sense of holistic well-being. • Social responsibility initiatives included a food donation drive, wherein leftover food from the canteen was distributed to animals and excess food was given to the needy, demonstrating compassion and sustainability practices. • Commemorative events were organized throughout the year to honor national leaders and cultural icons such as Savitribai Phule, Mahatma Jyotiba Phule, and Dr. B.R. Ambedkar, among others, fostering respect for historical and cultural heritage.

5. Workshops and Extracurricular Events • IQAC organized impactful workshops such as the Master Mind Workshop for MBA students, held in April and November 2024, focusing on strategic thinking and problem-solving skills. • The MET Utsav 2024, conducted from 23rd to 27th January 2024, provided students with opportunities to showcase their talents, engage in cultural activities, and strengthen teamwork. • Other student-focused events, such as the SIP Orientation, Aarambh, and Awahan, helped in fostering leadership, creativity, and entrepreneurship skills.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Quality Enhancement initiatives for Students	• SIP Orientation was conducted on 22nd July, 2023 • Aarambh was conducted on 25th Aug, 2023 • Awahan – The challenge was conducted on 28th Aug, 2023 • Alumni interaction was conducted on EPOCH Event on 23rd September, 2023 • EPOCH was inaugurated on 5th November 2023. • Equaliser was conducted on 25th & 26th Nov,

	2022. · Abhivyakti Task Force Presentations were conducted followed by Aarambh 2022 on 4th Sep., 2023 to 7th Oct. 2023. Aashwatha-Parents Meet was conducted on 9th Oct. 2023 · Outbound program was taken for MBA I on 31st Aug. to 3rd Sept.,2023 · Dheya placement grooming week was conducted on 1st Aug to 5th Aug, 2023 · 116 Students were placed · Master Mind Workshop was conducted for MBA I on 29th & 30th April 2024 & 17 Nov 2024 · Environment day celebration was done by MBA I students through Tree plantation activity. · Counseling for MBA I students was done by VIOSA · Activity on Union Budget and its analysis was carried out for students on 1st Feb, 2024 · MOOCs courses were attended by the students & certification were earned by the students. (NPTEL , NISM, etc.) · Industry visit was taken up for students to Silvassa on 3rd & 4th May 2024. Another visit was planned on 10th April, 2024 to Parle and Samsonite in Nashik. · MET Utsav 2024 was organised on 23rd Jan, 2024 to 27th Jan 2024
Quality initiatives by Faculties	· 2 Faculty was awarded with the Doctorate degree. · 12 IPRs were obtained by faculties. · 12 books were published by faculties. FDPs & Seminars were attended by the faculties.
IQAC Quality initiative Metrics:	· 4 Ph.D were awarded.

Research Centre	· 1 Faculties received the recognition of Ph.D Guide from SPPU. · MOOCs courses were attended & certification were earned by the faculties.(NPTEL , NISM, etc.) · 5 admission for PhD · 2 Six monthly progress report presentations were conducted.
IQAC Quality initiative for Administration	· Compliances were made AISHE, FRA, AICTE, etc.
IQAC Cell Progress :	· NIRF was submitted. · AAA Audit was conducted. · AQAR 2022-23 & SSR of NAAC Cycle 2 was submitted.
Academic committee	· Subject Allocation & Timetable were prepared and implemented. Syllabus was completed as per the plan.
Extension Activities	· ARPAN donation drive was conducted between 9th to 15th October, 2023. · Commemorative days were celebrated throughout the year such as Savitribai Phule's Birth & Death Anniversary, Mahatma Jyotiba Phule's Birth & Death Anniversary, Gandhi Jayanti, Lal Bahadur Shashtri Jayanti, , Chhatrapati Shivaji Maharaj jayanti, Shahu Maharaj Punya tithi, Ambedkar Jayanti, Shaheed Bhagat Singh diwas, etc. · Marathi bhasha diwas was celebrated on 26th Feb, 2024. · Food Donation, distribution of leftover food from canteen to the animals and unused excess food to the needy. · Tree Plantation activity was done on 5th June, 2024 & Yoga day was celebrated on 21st June, 2024.

13.Whether the AQAR was placed before statutory body?   **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	Dr. Nilesh R. Berad
• Designation	Director
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• Phone no./Alternate phone no.	02532555846
• Mobile No:	7774055320
• Registered e-mail	director_iom@bkc.met.edu
• Alternate e-mail	nileshberad@rediffmail.com
• Address	MET's Institute of Management, Bhujbal Knowledge City, Adgaon, Nashik - 422003
• City/Town	Nashik
• State/UT	Maharashtra
• Pin Code	422003
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• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban
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13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2023	10/02/2024

15.Multidisciplinary / interdisciplinary

Our Management discipline embraces an interdisciplinary approach by offering four specialized areas: Financial Management, Human Resource Management, Marketing Management, and Operations and Supply Chain Management. The curriculum is enriched with a variety of courses, including Research Methods, Decision Science, Business Communication, and Corporate Governance. To further broaden students' learning experiences, we offer summer internships that enable participation in interdisciplinary projects beyond their chosen specialization. Additionally, we encourage students to pursue interdisciplinary Massive Open Online Courses (MOOCs) and certifications, equipping them with a well-rounded perspective that meets the multitasking demands of

the industry. Demonstrating our commitment to continuous improvement, MET's IOM is dedicated to enhancing faculty expertise through training and professional development programs, ensuring alignment with the latest industry practices and innovative teaching methodologies.

16.Academic bank of credits (ABC):

We are affiliated with Savitribai Phule Pune University and as per the SPPU guidelines students have created their ABC IDs on the respective portals.

17.Skill development:

Alongside a strong focus on academic excellence, we emphasize extracurricular activities to develop skills critical for the corporate world. Competencies such as effective communication, MS Excel proficiency, presentation skills, and analytical thinking are nurtured through activities like Event Management, Task Force Competitions, and Case Analysis. To enhance employability, we conduct mock interviews, group discussions, and grooming sessions. Additionally, we have partnered with SPRUCE HitBullseye & VIOSA to improve students' aptitude and interview readiness. As a key component of the MBA program, internships with various companies are mandatory, offering students opportunities to build research and professional skills such as interpersonal communication, report creation and presentation, product demonstration, and problem-solving. To further support skill development in emerging technologies, we have established an MOU with ExcelR Solutions to provide specialized training for both students and staff.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

he integration of the Indian Knowledge System is achieved through a dedicated curriculum course titled Indian Ethos & Business Ethics. This course explores the Indian Model of Management within a socio-political context, emphasizing concepts like the Laws of Karma and their practical application in business environments. It also examines the influence of Indian heritage on business management practices. The curriculum draws management insights from Indian scriptures such as the Mahabharata and Ramayana, leadership principles from Kautilya's Arthashastra, and frameworks like the VEDA Model of Leadership and the Corporate Rishi Model, along with other significant sources.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Institute has clearly defined Program Objectives, Program Outcomes, Program-Specific Outcomes, and Course Outcomes, which are effectively communicated to all stakeholders, including students, through the Institute's website and prominent displays on campus. During the induction program for first-year students, the Vision, Mission, Program Objectives, and Program Outcomes are thoroughly explained by the Institute's Director. Faculty members further familiarize students with the Program Outcomes during the induction program and discuss the Course Outcomes of each course in detail. The Institute is affiliated with SPPU, which defines the Program Objectives, Program Outcomes, and Course Outcomes. These are outlined in the syllabus provided by the University, which is accessible both on the University's website and in printed format in the Institute library. Faculty members prepare session plans to deliver knowledge effectively, ensuring alignment with the prescribed Course Outcomes.

20.Distance education/online education:

We have also emphasised our students to supplement the existing curriculum with online educational platforms and certifications like NPTEL, NISM and various other MOOCs. 30 students have completed NPTEL certifications.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	82

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	403

File Description	Documents
Data Template	View File

2.2	148

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**199**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**22**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**22**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**9**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**162.08**
4.3 Total number of computers on campus for academic purposes	**136**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is dedicated to delivering a high-quality university curriculum through a systematic and well-documented process. This is achieved by utilizing 'Micro Plans,' meticulously prepared by subject faculty at the beginning of each academic year. These plans detail session-wise teaching strategies, ensuring comprehensive coverage of the syllabus.

The institute develops an Annual Academic Calendar for both odd and even semesters, highlighting session commencements, concurrent and end-term exams, events, placement drives, and other significant activities. A workshop-style timetable is implemented, organized into 2-3 teaching slots per semester to promote effective learning.

Diverse teaching methods, including Chalk & Talk, PowerPoint presentations, case studies, role-plays, desk research, and online learning through computer and language labs, are employed to cater to various learning needs. Regular evaluations, such as class tests, assignments, and end-term exams, help measure student performance, while remedial classes address learning challenges.

To ensure effective curriculum delivery, fortnightly meetings are held to monitor course completion and student attendance. Delays in syllabus coverage are addressed by scheduling extra lectures. Mid-term attendance is communicated to students transparently, encouraging adherence to the university's 75% attendance requirement. This structured approach ensures timely syllabus completion and enhances academic outcomes for all students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://metbhujbalknowledgecity.ac.in/metmba/Data/NAAC/2024/QIF/1_1_1_01.%20Academic%20Process%20Flowchart.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute prepares a comprehensive academic calendar for both semesters, detailing internal exam schedules and key academic and non-academic events. At MET IOM, adherence to the academic calendar is emphasized to minimize deviations, ensuring that 90% of the planned activities and events are conducted as scheduled.

Internal Assessment tests, assignments, case studies, and journals form the core of the Continuous Internal Evaluation (CIE) process. Subject faculty members have the autonomy to design and conduct concurrent evaluations within their teaching slots, allowing flexibility and innovation. However, the internal end-term exams are fixed in the academic calendar and are conducted as per schedule. The Examination Committee meticulously reviews the compiled Internal Assessment marks, verifying the submission of supporting documents by faculty. Final marks are displayed on the notice board before being uploaded to the university portal, ensuring transparency and accuracy in the CIE process.

The Head of Institution, through regular academic committee meetings, monitors the progress of the semester and addresses any deviations. If the university revises its academic calendar, the institute promptly incorporates the necessary adjustments. This structured approach ensures that academic and administrative processes align seamlessly with institutional and university goals.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/academic%20calendar%20MBA%202023-24.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

355

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

during the year

`194`

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

We actively addresses societal issues through a range of impactful initiatives. In collaboration with its internal faculty, the institute organizes awareness sessions on professional ethics, ensuring that students are well-versed in ethical practices. The codes of discipline are clearly defined and prominently displayed for easy student reference. Promoting gender equality is a priority, with equal opportunities provided to both girls and boys in terms of appearance, placement prospects, and participation in events such as anchoring, competitions etc.

The curriculum fosters human values by incorporating subjects like Human Rights, Indian Ethos, and Values, emphasizing respect, empathy, acceptance, and inclusivity. These values extend beyond the classroom to encourage students to embrace diversity and contribute positively to the community. Environmental sustainability is another focus, with students actively participating in tree-planting.

In the 4th semester, students engage with Corporate Social Responsibility (CSR) and Sustainable Development (SD), with practical exposure beginning in the 3rd semester. Activities such as donation drives and visits to underprivileged schools provide students with hands-on experience. The institute has also signed an MOU with an NGO to facilitate volunteer opportunities for campaigns like Tree Plantation and Go Green Initiatives, allowing students to actively contribute to environmental and social causes.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

403

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://metbhujbalknowledgecity.ac.in/metmba/naac-cycle-2/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

180

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

93

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute organizes a three-day EQUALISER program for first-year students, featuring a bridge course to introduce key technical subjects like Accounts, Economics, and Business Research Methods. This program aims to provide a common foundation for students from diverse academic backgrounds.

Continuous assessments, including class tests, assignments, and group discussions, are conducted to evaluate students' learning progress. Through regular interactions, faculty identify slow and fast learners. Students are categorized using an ABC analysis, which classifies them into A, B, and C categories based on their learning abilities. This classification aids in tailoring placement grooming sessions to their needs.

Strategies for Slow Learners: To support slow learners, the institute implements strategies like remedial classes, group studies, journal writing, and question bank exercises. These approaches help students strengthen their understanding of the subjects.

Strategies for Fast Learners: For advanced learners, the institute offers skill development programs, including Communicative English, aptitude building, and placement-related activities. Fast learners are encouraged to pursue MOOC courses, such as NPTEL certifications. Additional resources, including EBSCO, DELNET, and other reference materials, are made available to enhance their learning experience.

These initiatives ensure a balanced approach to cater to the diverse learning needs of all students.

File Description	Documents
Link for additional Information	NA
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
403	22

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The faculty employs diverse teaching strategies to create an engaging and dynamic learning environment. Techniques like role plays, teamwork, and activity-based teaching form the foundation of our pedagogical approach, fostering an interactive and comprehensive educational experience. The use of audio-visual aids, case-based teaching, activity-based learning, and situation analysis further enriches the process, providing a holistic and immersive journey for students.

A distinctive aspect of our curriculum is Project-Based Learning, which includes a 60-day internship with real-world companies. This initiative allows students to apply theoretical knowledge to practical scenarios, ensuring a seamless transition into professional careers.

Task force presentations are another unique feature, offering students a platform to showcase innovative business ideas. By developing business models and engaging in real-time scenarios, students cultivate innovative thinking and entrepreneurial skills.

Participative learning is integral to our philosophy, as demonstrated through events like MET EDGE, EPOCH, seminars, guest talks, case studies, and role plays. Industry experts are invited to share valuable insights, bridging the gap between academics and industry practices.

Additionally, outbound programs provide hands-on learning experiences beyond traditional classroom settings, enhancing students' overall development and preparing them for real-world challenges.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	[NA]()

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The integration of ICT at MET enhances learning by enabling innovative methods for students and teachers while fostering more effective interactions between them. MET employs ICT tools to create a student-friendly and engaging teaching environment. Every classroom is equipped with LCD projectors, screens, audio-visual tools, and internet connectivity.

The institute utilizes Moodle as a Learning Management System, ensuring a transparent platform for faculty and students to collaborate. Faculty members can upload subject content, administer tests and assignments, and evaluate students comprehensively through this system.

MET also operates a fully integrated ERP system, providing students with access to an extensive e-library. The campus is Wi-Fi enabled, allowing students to use the internet on mobile devices, laptops, and other gadgets for accessing e-books and e-databases. Online platforms like NPTEL and other courses complement classroom teaching, offering additional learning opportunities.

Students are encouraged to utilize applications such as MS Office and other ICT tools for creating presentations, assignments, and projects. The institute features a well-equipped computer lab and a language lab, both connected via an internal LAN with internet speeds of 130 Mbps/Gbps. These resources ensure seamless connectivity and support the academic and skill development of students.

File Description	Documents
Upload any additional information	*View File*
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	*NA*

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	*View File*
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	*View File*

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	*View File*
List of the faculty members authenticated by the Head of HEI	*View File*

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

22

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute follows the University's guidelines for continuous assessments, with the internal assessment process communicated to students during the induction program by the respective faculty. Any changes to schedules, patterns, or methods are promptly informed to students through classroom announcements and notice boards. Faculty members share the results of each internal evaluation component with the students.

Internal evaluation of the summer project is conducted as per University norms. To ensure transparency in the assessment process, the institute invites external faculty members for the Project Viva-Voce. Internal marks are uploaded via the University's exam portal and are factored into the final result declaration.

The final assessment comprises both internal (concurrent)

evaluations and external examinations conducted by the University examination department. This comprehensive approach ensures clarity and fairness in evaluating students' academic performance.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	[NA](#)

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism for Internal Examination Grievances The Chief Examination Officer (CEO) ensures adherence to University examination guidelines to uphold transparency and minimize grievances in internal assessments. Students undergo continuous evaluations, and internal marks are displayed on the notice board and discussed in class for clarification.

In case of grievances, students first approach the course faculty for resolution. If unresolved, the issue is escalated to the Class Coordinator and Specialization Heads. Further review is conducted by the Director and the Examination Committee, which undertakes a thorough fact-finding process. The committee's decision is final and binding.

Mechanism for External Assessment University examinations play a pivotal role in the assessment process. The University publishes the exam timetable online, and the examination process is managed through an online system. This includes form filling, fee payment, hall ticket issuance, student summaries, and barcode generation. Question papers are distributed via the University's online portal, and technical support is provided through dedicated helplines. After the examination, answer sheets are sent to the Central Assessment Programme (CAP) center for evaluation.

External Exam Grievance Transparency University examination grievances are handled per the established guidelines. A grievance redressal link is available on the University website. The College Exam Officer (CEO) ensures compliance with University rules, while flying squads ensure unbiased exam conduct. Results are declared within 45 days.

File Description	Documents
Any additional information	View File
Link for additional information	https://exampcr.unipune.ac.in/Student/Dashboard/LogintoSPS

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Program Outcomes (POs) and Course Outcomes (COs) for the MBA program are designed by Savitribai Phule Pune University (SPPU). POs outline the comprehensive knowledge, skills, and personality traits students are expected to develop during their postgraduate studies, aligned with the Curriculum 2019, which incorporates the Choice Based Credit System (CBCS) and Grading System.

POs reflect the broader goals and competencies that students should achieve by the end of the program. In contrast, COs are specific statements that define the key disciplinary knowledge, skills, and depth of understanding students should attain upon completing a particular course. These outcomes are clearly defined, communicated, and made accessible to stakeholders through various platforms, including the institute's website, Moodle, notice boards, computer labs, and library premises.

POs are also discussed during interactions with employers, parent-teacher meetings, and alumni gatherings. The Head of Departments (HODs) emphasize POs and COs during student orientation or induction programs. At the start of each course, faculty members ensure students understand the importance of achieving these outcomes, reinforcing their significance throughout the academic session.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NA
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Program Outcomes (POs) is evaluated using a combination of direct and indirect methods, each providing unique insights into the assessment process.

Direct methods measure students' knowledge and skills through tangible evaluations, including continuous assessment tests, end-semester examinations, presentations, and classroom assignments. These assessments offer concrete evidence of learning by observing students' performance and understanding in relation to specific Course Outcomes (COs). The direct attainment level of a PO is determined by calculating the average attainment of COs across all courses aligned with that PO. This comprehensive approach evaluates student proficiency and measures how well they have achieved the program's overarching goals. Inputs for direct assessment include students' marksheets, where their scores are analyzed to derive CO attainment levels based on performance in various assessments.

Indirect methods assess opinions and reflections on graduates' knowledge and skills, as well as their relevance in professional or academic settings. Feedback is gathered through exit surveys, offering valuable insights into the perceived impact of the program on students' learning and their readiness for future challenges.

Together, these methods ensure a balanced and thorough evaluation of the POs, providing a clear understanding of student achievements and areas for improvement.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	[NA](#)

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

188

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NA

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/NAAC/NAAC%20Cycle%202/Feedback/SSS/2023-24%20SSS.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	NA

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

20

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

21

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Academic excellence alone can no longer assure success in life without Holistic approach for development of students. To ensure this we blend academics with community engagement activities to sensitize students towards various social and environmental issues. We have prioritized 3 areas where our students should focus:

- Food Donation for the needy people: We have linked our canteen services with the food donation campaign. The leftover food is packed in different containers and is circulated by students among the needy people of Nashik city. This helps students realize the importance of food and what happiness do they bring among the life of needy people by distributing food. We also displays daily food wastage in Kgs in Canteen area to bring responsibility and awareness among the students.
- Environment conservation initiative involves student with Tree Plantation & plant donation activity since our plantation is taken care by Papaya nursery.
- Gender Equality initiative focuses on the creating equal opportunities in terms of economic participation & decision making and valuing different behaviours regardless of gender. With this objective, MET has conducted Dance cum Act, Photography competition on Gender issue and ensured equal involvement of male and female students in various events.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

15

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

274

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

18

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

MET, committed to delivering world-class education in India, has established the state-of-the-art Bhujbal Knowledge City in Nasik. Spread across 34 acres of lush greenery, the campus combines modern infrastructure with a serene environment. The air-conditioned classrooms are ICT-enabled and equipped with LCD projectors, digital boards, internet connectivity, audio-visual systems, ergonomic furniture, and whiteboards.

The campus features a well-furnished, air-conditioned Seminar Hall with a seating capacity of over 120, equipped with a podium, sound system, LCD projector, and whiteboard, ideal for national conferences, faculty development programs (FDPs), and seminars. A computer lab and language lab, with 134 computers and internet access, cater to the technological needs of students and staff.

The air-conditioned library offers a vast collection of books spanning various management domains and general topics, alongside a digital library with internet-enabled computers, LAN connectivity, and subscriptions to online databases like EBSCO and J-GATE PLUS. The library is integrated with an OPAC system via the Institute's ERP for seamless access to resources.

To ensure safety, the entire campus is secured with CCTV surveillance, creating a conducive and secure environment for academic and professional growth.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/metmba/Data/NAAC/2024/QIF/4_1_1_5_Academic%20Infra%20Geo%20tagged_DS.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

At MET, we offer a range of facilities to enhance students' academic and personal growth. Our campus includes an

Administrative Office, Conference Room, Placement Office, Counseling Cell, Girls' Room, Exam Center, Research Center, ED Cell, Music Room, Canteen, Guest Room, Indoor Sports Room, Gym, and Tutorial Rooms.

Believing that the future lies with the youth, and a sound mind thrives in a healthy body, our gymnasium is equipped with modern fitness devices to promote physical well-being and foster positive, assertive thinking. Guided by dedicated sports and gym instructors, students benefit from comprehensive fitness and recreational opportunities.

Indoor sports facilities include Carrom, Chess, Table Tennis, and Snooker. Outdoor sports are well-supported with a cricket ground, practice nets, football and volleyball fields, basketball, tennis, and badminton courts. The campus also boasts a spacious playground for various activities.

Cultural events are hosted in our amphitheater, which serves as the venue for programs such as Republic Day and Independence Day celebrations, Diwali staff welfare programs, competitions, and musical events. Our Annual Fest, Utsav, is a highlight of the year, held on the vast campus grounds that accommodate over 10,000 attendees, fostering a sense of unity and celebration.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/metmba/Data/NAAC/2024/QIF/4_1_1_7_Amenities%20Infra%20Geo%20tagged_DS.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/metmba/Data/NAAC/2024/QIF/4_1_1_8_ICT%20Infra%20Geo%20tagged_DS.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10.1160

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

MET's Institute of Management features a modern, well-equipped library designed to support academic and research pursuits. The air-conditioned facility provides internet access and houses an extensive collection of books spanning various management fields and general knowledge. The library utilizes an Integrated Library Management System (ILMS) for efficient resource organization, supported by our in-house developed Enterprise Resource Planning (ERP) system for systematic data management.

To stay aligned with technological advancements, the library offers access to the latest e-journals via campus-wide LAN and internet connectivity. Dedicated computers are available for

students and staff to access e-resources, conduct online research, and participate in other academic activities.

The library includes a Digital Library equipped with five computers, LAN, and internet connectivity. It provides access to a range of e-resources and subscriptions to online databases such as EBSCO, J-GATE PLUS, and DELNET. An Online Public Access Catalog (OPAC) integrated with our ERP allows easy searching of books. The issuance and return of books are managed through a computerized system with barcoding, ensuring an up-to-date online database of the library's collection.

Library services include OPAC, print journals, daily newspapers, a digital library, a reading room facility, and reference/referral services.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://erp.metbhujbalknowledgecity.ac.in/WebOpac.aspx

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

13.95391

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

425

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has a dedicated EDP Department responsible for updating and upgrading all electronic equipment. At the beginning of each academic year, the IT infrastructure is assessed for replacement, upgradation, or addition as required. Equipment replacement is conducted periodically based on warranty periods, and AMCs are renewed upon the expiration of existing agreements. During the pandemic, the institute procured Google Workspace for online classes. Additionally, a Firewall policy is in place, with AMC renewed annually, and Kaspersky Endpoint Security is used across all systems for antivirus protection.

The institution provides an IT-enabled teaching and learning environment with 24/7 availability. High-speed leased web connectivity ensures seamless internet access for students and staff through Wi-Fi and physical networks. The institute uses a 500 Mbps internet lease line from Vi and a 100 Mbps bandwidth from Net 2 Net. A robust Wi-Fi facility is available round the clock for both faculty and students.

The library and institution are equipped with comprehensive ICT facilities to support academic and administrative needs. These

facilities are maintained and regularly upgraded to ensure efficient and secure access to technological resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

4.3.2 - Number of Computers

136

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

91.20

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has two dedicated departments for maintaining and utilizing physical, academic, and support facilities:

A) Civil Maintenance Department: This department employs skilled personnel for maintenance and repairs, including:

1. Skilled staff for maintaining the building infrastructure.
2. Three electricians appointed on the payroll for electrical work.
3. One supervisor overseeing the Civil Maintenance Department.
4. One carpenter responsible for wooden repairs and maintenance.
5. Two plumbers managing water pipelines and sewage systems.
6. A water tank cleaner engaged through regular maintenance contracts to clean tanks biannually.

Outsourcing:

- Security, housekeeping, and cleaning services are outsourced to "DEESHA."
- Plantation and beautification of the campus are managed by "Papaya Nursery."

B) EDP Department: The institution has a fully operational IT department as a common facility. A networking professional is appointed to ensure the timely maintenance of computers and accessories. The EDP department is also responsible for managing IT infrastructure, including CCTV and EPABX systems, ensuring seamless operations across the campus.

These departments work collaboratively to maintain a secure, functional, and aesthetically pleasing campus environment.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[NA](#)

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

242

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	NA
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

318

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

318

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

114

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

We prioritize holistic development, inclusive governance, and quality assurance, with active student representation in institutional committees ensuring transparency, inclusivity, and responsiveness. Students play an integral role in contributing insights, sharing feedback, and driving institutional growth.

In the Internal Quality Assurance Cell (IQAC), students offer valuable perspectives on curriculum delivery, academic practices,

and quality improvement. They participate in workshops, surveys, and audits while serving as a communication bridge between faculty and peers. Similarly, the Anti-Ragging Committee relies on students to promote a safe and inclusive environment by raising awareness about anti-ragging policies, mentoring juniors, and assisting with orientation programs.

The Student Grievance Committee empowers students to voice and address concerns fairly and confidentially, fostering open communication and collaboration with faculty. In the Library Committee, students provide feedback on resources, suggest improvements, organize book fairs, and promote digital tools.

Cultural and Sports Committees, driven primarily by students, focus on organizing events, managing budgets, and encouraging extracurricular engagement. The Placement and Career Guidance Cell benefits from student coordinators who assist with placement drives, internships, and career counseling while promoting skill development and gathering feedback for continuous improvement.

Through these committees, students contribute to institutional excellence, honing leadership, organizational, and problem-solving skills, and fostering a culture of inclusivity and collaboration.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The MET's Institute of Management proudly hosts a dynamic and proactive Alumni Association that has significantly contributed to the institute's growth and development since its inception. This association reflects the dedication and commitment of its members to their alma mater.

A key highlight of the Alumni Association's initiatives is the organization of Alumni Meets, which provide a platform for alumni to reconnect, reminisce about their time at the institute, and expand their professional networks. Beyond these formal events, alumni actively engage with the institute, offering support and guidance to current students.

The Alumni Association serves as a vital link between academia and industry. Alumni share updates on job opportunities and industry requirements, helping students align with professional demands. They also enrich the academic environment by delivering guest lectures, providing practical insights, and mentoring students on career development and work-life balance.

Furthermore, the association collaborates with the placement department to facilitate internships for students. Alumni leverage their professional connections to secure internships, offering students invaluable hands-on experience in their chosen fields. Through these contributions, the Alumni Association plays a pivotal role in enhancing the institute's academic and professional ecosystem, fostering a culture of excellence and collaboration.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of an institution aligns its strategies, actions, and decision-making processes with the objectives defined in its vision and mission statements.

Vision: To be globally recognized institute for socio-economic development by achieving excellence in management education and research through structured application oriented learning systems.

Mission: Imparting quality management education for future management professionals by inculcating research aptitude and nurturing entrepreneurial culture through our intellectual human capital supported by state of art infrastructure.

Strategic Direction: Governance collaborates with management and stakeholders to develop and execute strategic plans that prioritize initiatives for excellence in management education.

Resource Allocation: Governance ensures adequate allocation of financial, human, and infrastructural resources to achieve the vision and mission. This includes informed decisions on resource distribution, investment in faculty development, research facilities, and infrastructure for quality education delivery.

Quality Assurance: Governance establishes mechanisms for monitoring and evaluating education quality. This includes regular

reviews of teaching methods and gathering feedback from students, alumni, and industry partners to measure the effectiveness of educational outcomes.

Industry Partnerships: Governance facilitates student exposure and opportunities through internships, guest lectures, and expert interactions, enriching their learning experience.

File Description	Documents
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/metmba/our-vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institute champions decentralized governance, promoting transparent and well-defined interconnections. Its management framework consists of three primary committees: the Governing Body (GB), the College Development Committee (CDC), and the IQAC Cell. These committees meet regularly to ensure the institute operates efficiently and smoothly. Faculty and staff are provided ample opportunities to lead and manage various functions.

The administrative structure functions across three levels:
Institute Level: The Director serves as the member secretary of the Governing Body and CDC, and as the chairperson of the IQAC. These committees discuss various matters and devise policies to ensure effective operations.

- CDC
- IQAC
- SC/ST/OBC Committee
- ICC
- General Grievances Redressal Committee
- Women's Grievances Redressal Committee
- Anti-Ragging Committee

Faculty Level: Committees are formed annually by the Director based on the institute's needs to distribute responsibilities equitably.

- Admission Committee

- Academic Committee
- Event Committee
- Examination Cell (University & Institute Level/CEO)
- Training and Placement Cell
- Innovation and Startup Committee
- Research Cell
- Edu Innovate IPR Cell

Student Level: Students are included in critical committees through the Student Council.

Non-Teaching Staff Level: Non-teaching staff play an active role in decision-making, with representation in the Governing Body, CDC, and IQAC.

File Description	Documents
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/MET%20IOM%20Organogram.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute has successfully aligned its performance outcomes with the strategic perspective plan for 2023-24, ensuring the fulfillment of key goals.

The overall student passing rate achieved the targeted 95%, reflecting consistent academic excellence. The percentage of placement and entrepreneurship initiatives resulted in improved employability with a median salary of ?4 LPA, close to the target of ?4.5 LPA.

To foster holistic development, the institute conducted six extracurricular activities, exceeding the planned five. Ten extension/social activities were organized, surpassing the planned two. The entrepreneurship development (ED) activities included four impactful initiatives like Epoch, HR and Operations Meets, Marketing and Finance Meets, and Alumni Interactions, exceeding the plan of three.

Faculty engagement was prioritized, achieving above 4 in overall feedback. Threeworkshops were organized, exceeding the planned

two, while faculty participation in one event per teacher met the target. The institute doubled its research output with two research grants, five research paper publications, and three book publications.

Infrastructure enhancements include two smart classrooms, doubling the planned target. Accreditation was a major milestone with the institute receiving an 'A' grade and CGPA of 3.13 in NAAC Cycle 2. The institute applied for new MCA, BCA, BBA, and BMS courses and is actively working towards academic autonomy.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/metmba/Data/NAAC/2025/AQAR/6_2_1_Perspective_Plan_Deployment_2023-24_20250114_0002.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

At MET Institute of Management (MET IOM), the effectiveness and efficiency of its institutional bodies—such as the Governing Council (GC), Internal Quality Assurance Cell (IQAC), and College Development Committee (CDC)—are demonstrated through well-defined policies, streamlined administration, and strategic plan execution. Led by experienced academicians and professionals, the GC steers the institution's strategic direction, ensuring alignment with its vision and mission. It establishes the organization's goals, engages stakeholders, defines outcomes, and formulates policies to serve them effectively.

In compliance with the Maharashtra Public Universities Act, 2016, MET IOM has constituted a CDC to oversee academic and administrative operations. The IQAC drives continuous academic improvement by implementing initiatives based on systematic feedback and evaluations.

MET IOM upholds transparency in its appointment and service rules, fostering a merit-based culture. Standardized processes enhance operational efficiency, with strict adherence to the regulations of Savitribai Phule Pune University and AICTE norms. Transparent

promotion policies are in place, and all mandatory committees as per AICTE guidelines are established.

Strategic perspective plans shape future initiatives, ensuring alignment with institutional goals. This integrated approach underscores MET IOM's commitment to academic excellence and organizational management, creating an environment conducive to holistic growth.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdiI6IjRWSmplTUg2R3Bvb2pyYnc0Y3VEbGc9PSIsInZhbHVlIjoiZ3A5MVludEo0Vm5aVXFYTXBOaHhhVjMxWmY4Z29qOWxiUXZrWUtuMFN0L0gwMHJvMjJEWDhTVkpOFphU3IwKyIsIm1hYyI6IjUzNDg1YmQ4ZDZjMmU1NTFmNzE4NDRkNjUxNzE3NGU1NWNhOTdkMTc1NmU2NjAzYjEyZjdlODQwMTU3MjkyZmMiLCJ0YWciOiIifQ==
Link to Organogram of the Institution webpage	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/MET%20IOM%20Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

mployee welfare is a cornerstone of institutional growth, significantly benefiting both teaching and non-teaching staff. MET Institute of Management (MET IOM) places great emphasis on implementing comprehensive statutory and non-statutory measures to ensure staff well-being.

Statutory measures include essential amenities such as access to clean drinking water, well-maintained washrooms, proper ventilation, and canteen facilities. Additional provisions such as restrooms, gyms, and maternity benefits are prioritized. Forumslike "Spandan" plays a cruicial role empowering staff through events like Women's Day celebrations and cultural programs.

MET-UTSAV further enriches staff members' personal and professional lives by offering free workshops and seminars focused on recreational activities and financial planning. These well-structured initiatives foster a sense of inclusion and well-being, seamlessly integrating staff into the MET BKC family.

Non-statutory initiatives include organizing eye check-up camps, offering flexible working hours, providing employee counseling services, and celebrating festivals like Diwali. Employee referral programs also contribute to a supportive and rewarding work environment. Special attention is devoted to women's welfare, enhancing their professional and personal growth through targeted initiatives.

By diligently implementing these measures, MET IOM cultivates a culture of holistic well-being, ensuring a nurturing and growth-oriented environment for all employees.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal system at MET's Institute of Management (IOM), Bhujbal Knowledge City, Nashik, follows a well-structured and comprehensive process to evaluate both teaching and non-teaching staff.

For teaching staff, the appraisal involves both formal and informal feedback from MBA students. The evaluation criteria include the individual's work profile, academic achievements, future career aspirations, contributions to institutional growth, and expectations from the organization. The process begins with a self-assessment by faculty members, followed by a detailed evaluation by the Director, culminating in performance-based grading.

Similarly, non-teaching staff appraisals include feedback from students, observation of task performance, and criteria such as achievements, contributions to institutional development, adherence to quality standards, initiative, teamwork, and personal expectations. Grading is followed by final appraisal meetings to discuss outcomes and explore career development opportunities.

The performance appraisal is conducted annually, aligning with the academic calendar. This regular feedback mechanism highlights areas for improvement, recognizes accomplishments, and provides actionable insights to support professional growth.

By implementing this systematic approach, MET IOM ensures a fair and transparent evaluation process that fosters continuous improvement and encourages staff development, contributing to the

institution's overall success.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institute has established robust mechanisms for both internal and external audits to ensure financial transparency and accountability.

Internal Audit: Internal audits are conducted quarterly by the internal audit department. These audits are carried out without prior notice to the office, ensuring an unbiased review of financial records and reports. The audit team examines documentation, identifies any deficiencies or misappropriations, and evaluates all transactions. This process provides a clear understanding of the institute's financial standing and ensures that financial practices align with institutional standards.

External Audit: External audits are conducted annually by a chartered accounting firm at the close of each financial year. During this process, the auditors review budgeted expenses, their corresponding documentation, and overall financial transactions. A detailed report is submitted by the external auditor, and appropriate actions are taken based on their findings.

The institute's annual financial records are thoroughly audited by a Chartered Accountant. An estimated budget and expense statement are prepared, with all major financial decisions made collaboratively by the Director, the accounts department, and management.

All audited financial statements and related records are meticulously maintained in the institute's administrative office, ensuring easy access and safeguarding institutional accountability .https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/Mandatory%20 Disclosure/Audited%20Statement%202023-24.pdf

File Description	Documents
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/Mandatory%20Disclosure/Audited%20Statement%202023-24.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

MET Institute of Management (MET IOM), a self-financed institution managed by a charitable trust, is affiliated with Savitribai Phule Pune University (SPPU) and accredited by NAAC. Offering an MBA program with an intake capacity of 180 students, the institute's primary source of funds is tuition fees regulated by the state-level Fees Regulatory Authority. This authority, chaired by a retired High Court judge and supported by academic, administrative, and financial experts, determines the fees for each program based on audited financial statements from previous years.

The tuition fees collected cover all institutional expenses, including salaries for teaching and non-teaching staff, academic and administrative expenses, infrastructure augmentation, and maintenance. Additionally, eligible students benefit from government scholarships provided by the Government of Maharashtra, which are directly disbursed to students. Any grants received by

the institute are utilized strictly for the purposes sanctioned by the respective government or non-government agencies.

At the start of every academic year, a comprehensive budget is prepared by a team comprising Heads of Departments (HODs) and the Director, incorporating inputs from faculty members. Departmental budgets are discussed during HOD meetings led by the Director before being forwarded to the management for approval. Priority in the budget is given to provisions for salaries and allowances, followed by administrative and maintenance needs.

File Description	Documents
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/Mandatory%20Disclosure/Audited%20Statement%202023-24.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- **Academic and Administrative Quality:**

  - **Achieved NAAC Cycle 2 A grade, reflecting academic excellence.**
  - **Facilitated submissions for NIRF ranking, AAA audit, and AQAR for 2022-23, ensuring accountability and quality enhancement.**

- **Research and Faculty Development:**

  - **Promoted a research-oriented culture with 4 Ph.D. degrees awarded and 12 IPRs acquired.**
  - **Supported faculty excellence with 12 books published and participation in 16 FDPs/seminars for skill development.**

- **Student Skill Development and Placement:**

- **Organized MOOCs (via NPTEL/NISM) and Dheya Placement Grooming Week (1st-5th August 2023) for career readiness.**
- **Conducted an outbound program and industry visits to Silvassa, Parle, and Samsonite for practical exposure.**
- **Achieved successful placement of 116 MBA students in reputed organizations.**

- **Sustainability and Community Engagement:**

  - **Spearheaded tree plantation drives and commemorated Environment and Yoga Days.**
  - **Organized food donation drives for animals and the needy, promoting sustainability and compassion.**
  - **Honored cultural icons and national leaders through commemorative events.**

- **Workshops and Extracurricular Events:**

  - **Conducted strategic workshops like the Master Mind Workshop (April/November 2024).**
  - **Hosted MET Utsav 2024 (23rd-27th January 2024) to foster cultural engagement and teamwork.**
  - **Initiated SIP Orientation, Aarambh, and Awahan events to develop leadership and creativity.**

- **Social Projects:**

  - **Implemented student-driven activities to enhance community engagement and institute distinctiveness.**

File Description	Documents
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/IQAC/IQAC%20MOM%20Jan%202024.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- **Structured Review Mechanism:**

  - Regular IQAC reviews of teaching-learning processes, institutional structures, and methodologies ensure alignment with accreditation standards.
  - Periodic meetings chaired by the Director, involving faculty and stakeholders, assess academic and administrative progress.

- **Feedback and Evaluation:**

  - Student feedback on teaching methods is collected and analyzed to implement necessary improvements.
  - Utilizes the Assessment of Academic Achievement (AAA) framework for a comprehensive review of teaching-learning processes.

- **Impact on Academic Excellence:**

  - Improved academic activities are reflected in results, Program Outcomes (PO), Course Outcomes (CO) attainment, and placement records.
  - Positive student feedback highlights enhanced teaching quality.

- **Comprehensive Assessment:**

  - Evaluates curriculum delivery, teaching methodologies, assessment methods, resource utilization, and faculty development programs.
  - Regular bi-annual reviews include data analysis and stakeholder feedback to measure progress.

- **Action Plans for Improvement:**

  - Collaborative action plans are developed based on review findings, involving faculty, administrators, and students.
  - Maintains records of reviews, implemented initiatives,

and progress for accountability and transparency.

- **Commitment to Excellence:**

  - **IQAC ensures continuous improvement and accountability in teaching and learning, fostering institutional growth and innovation.**

File Description	Documents
Paste link for additional information	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/IQAC/IQAC%20MOM%20Jan%202024.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/NAAC/NAAC%20Cycle%202/Feedback/Annual%20Report/Annual%20Report%202023-24.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has implemented significant measures to foster gender equity and ensure a safe, inclusive environment for all members. Key initiatives and mechanisms include:

1. Grievance Redressal

- Women's Grievance Cell and Internal Complaint Committee (ICC): Established to address grievances promptly and sensitively, adhering to government norms.
- Prevention of Sexual Harassment (POSH) Committee: Ensures compliance with regulations to create a harassment-free environment.

2. Equal Opportunities

- Equal access to admissions, teaching, evaluation, promotions, rewards, and appreciation is provided to all genders.
- Policies guarantee fair representation in events, committees, and activities, promoting inclusivity.
- Counseling, mentoring, and placement opportunities are made available to all students, regardless of gender.

3. Safety and Security

- Comprehensive CCTV surveillance and competent security staff ensure the safety of all members, with special attention to female students in hostels.
- Separate and secure facilities, including women's hostels, contribute to a safe campus environment.

4. Representation and Welfare

- Women are included in decision-making bodies and committees to ensure balanced representation.
- Dedicated amenities for women, such as separate common rooms, maternity leave, and counseling services, address their specific needs.

5. Awareness and Empowerment

- Activities promoting gender sensitivity and women's

- empowerment are regularly conducted.
- Initiatives to foster awareness and inclusivity are organized for both staff and students.

Through these measures, the institution demonstrates a steadfast commitment to equity, safety, and inclusivity for all.

File Description	Documents
Annual gender sensitization action plan	https://metbhujbalknowledgecity.ac.in/metmba/Data/NAAC/2025/AQAR/7_1_1_1_Gender Sensitization Report Merged_compressed.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://metbhujbalknowledgecity.ac.in/metmba/Data/NAAC/2025/AQAR/7_1_1_2_Report on Facilities to Women in terms of Safety 23-24.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/power efficient equipment	A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

MET is committed to promoting sustainability through the principles of the 3Rs: Reduce, Reuse, Recycle.

1. Solid Waste Management

- Segregation and Disposal:
  - Solid waste generated on campus is segregated into dry and wet waste.
  - Dedicated collection bins are placed across the

   campus, and waste is managed by the assigned housekeeping staff of "Deesha."

- **Plastic-Free Campus:**
    - Staff, students, and canteen personnel are actively encouraged to minimize plastic usage.
- **Reuse of Paper:**
    - Office waste papers are reused for routine printouts to minimize paper consumption.
- **Digital Transformation:**
    - The campus has adopted an ERP system to digitize administrative and accounting tasks, significantly reducing paper usage.

2. Liquid Waste Management

- **Sewage Treatment Plant (STP):**
    - An in-house STP system with a 200 KLD capacity treats liquid waste generated from laboratories, toilets, and the canteen.
    - Treated water is reused for non-potable purposes such as gardening and flushing.

3. E-Waste Management

- **Recycling Hazardous Materials:**
    - E-waste, including cables, CDs, LAN cables, printer cartridges, monitors, and other materials, is recycled through a vendor from the local scrap market.

Through these initiatives, MET ensures effective waste management while fostering environmental responsibility among its community members.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://metbhujbalknowledgecity.ac.in/metmba/Data/NAAC/2025/AQAR/7_1_1_3_Degradable waste_Geotagged.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In the academic year 2023-24, the institution has actively promoted an inclusive environment, emphasizing tolerance and harmony among diverse cultural, regional, linguistic, and socioeconomic backgrounds. Initiatives like MET UTSAV, a grand annual cultural festival, celebrate diversity through various

events, encouraging collaboration and mutual respect among students. This platform allows students to showcase talents, foster creativity, and learn responsibility while enjoying cultural exchange.

The institution's curriculum incorporates global perspectives, reflecting diverse cultures and philosophies. Inclusive extracurricular activities such as accessible sports, music programs, and mentorship initiatives provide equal opportunities for holistic development. Workshops and seminars on cultural sensitivity, anti-discrimination, and social inclusion educate students and faculty, fostering an environment of mutual respect.

Language support services, including communication skill workshops and group discussions, address linguistic challenges faced by non-native speakers. Financial aid and scholarships ensure economic diversity by supporting underprivileged students. The MET CARE initiative stands out, engaging MBA students in identifying and addressing social issues in Nashik District. Through problem-solving, community engagement, and impactful presentations, students develop social awareness and responsibility, directly contributing to local development.

These collective efforts ensure a respectful, inclusive environment where all individuals feel valued and supported, fostering a harmonious and vibrant campus culture.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At MET Institute of Management, a proactive approach is adopted to sensitize students and employees about their constitutional obligations, values, rights, duties, and responsibilities as citizens. The institute integrates ethics and civic responsibilities into education through various initiatives.

Awareness sessions conducted by internal faculty focus on professional ethics and discipline, reinforced by prominently

displayed codes of conduct. The curriculum includes subjects like Human Rights, Indian Ethos, and Corporate Social Responsibility (CSR) to instill values such as respect, empathy, and acceptance. Gender equality is emphasized through equal opportunities in academics, placements, and participation in events.

Sustainability and environmental safety are highlighted through tree-planting initiatives and activities focusing on Sustainable Development Goals (SDGs). Partnerships with NGOs facilitate student engagement in community service, including donation drives and extension activities.

Campaigns like Trafic Transform, Tree plantation, Old age home visits, Donation Drives, Clean Environment, Social Star Projects are undertaken through mini projects whichdemonstrate students' commitment to addressing societal issues. These efforts encourage ethical behavior, civic engagement, and social responsibility, ensuring students graduate as conscientious citizens. By embedding constitutional values and responsibilities in its ecosystem, MET IOM nurtures a culture of ethical awareness and community service.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

At MET BKC, commemorative days are celebrated with reverence to honor the legacies of great leaders, freedom fighters, and martyrs who have significantly shaped the nation's history. These events serve as poignant reminders of their sacrifices and contributions, inspiring students and faculty alike to embrace values such as truth, righteousness, nonviolence, and peace.

The institute observes the anniversaries of luminaries like Savitribai Phule, Mahatma Jyotiba Phule, Mahatma Gandhi, Lal Bahadur Shastri, Chhatrapati Shivaji Maharaj, Shahu Maharaj, Dr. B.R. Ambedkar, and Shaheed Bhagat Singh. Faculty and students deliver speeches highlighting the remarkable contributions of these icons and their unwavering commitment to social welfare. These commemorations emphasize the importance of fundamental duties, promote national integration, and foster communal harmony and social cohesion.

Through these observances, MET BKC instills in its community a profound respect for the nation's heritage and the values that unite its people. By honoring these historical figures, the institute ensures their legacies inspire future generations to work towards a just, inclusive, and harmonious society.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Task Force (Abhivyakti) Duration: 15 Days (4th September 2023) This initiative aimed to foster entrepreneurial skills in MBA students through experiential learning. The program focused on business model development, ideation, and presenting ideas to industry professionals. Students gained practical exposure to real-world challenges, bridging the gap between academic theory and business application. Expert workshops and mentorship guided participants through stages of market analysis, financial modeling, and pitching. The competition culminated in a final pitch to a professional jury, where students showcased innovative business models in sectors like fintech and sustainable agriculture. The program encouraged networking with industry leaders, providing mentorship opportunities. Despite challenges in scheduling mentors and motivating students, the initiative successfully prepared students for dynamic business environments and set a benchmark for management education.

Best Practice 2: EPOCH – The Urban HATT Duration: 19th October to 4th November 2023 EPOCH provided MBA-I students with hands-on experience in running a business. Teams of 10-12 students formed organizations to develop and market innovative products at Nashik City Centre Mall. This initiative integrated classroom learning with real-world applications, focusing on entrepreneurship, marketing, finance, operations, and HR. Students gained valuable insights into customer interaction, budgeting, sales, and team management. The program improved leadership and teamwork, bridging the gap between theory and practice while preparing students for managerial roles. Despite logistical challenges, EPOCH proved successful in enhancing students' skills and setting new standards in experiential learning.

File Description	Documents
Best practices in the Institutional web site	[View File]()
Any other relevant information	[View File]()

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

MET's Institute of Management consistently demonstrates its commitment to societal betterment through impactful initiatives driven by MBA students. These programs foster leadership qualities, social responsibility, and practical skills while addressing pressing societal challenges.

Key Initiatives:

1. Social Star in Light: This initiative recognizes students' proactive involvement in community welfare activities such as cleanliness drives and awareness campaigns. Weekly recognition motivates consistent contributions, fostering creativity, teamwork, and empathy.

2. Traffic Management Project: Students conducted research on Nashik's traffic issues, engaged with local authorities, and proposed solutions like smart traffic signals and public awareness campaigns. This project enhanced students' analytical, communication, and problem-solving skills while fostering collaboration with local governance.

3. Social Research Projects (MET CARE): MBA students undertook field-based research on social issues such as waste management and rural healthcare. They developed and presented sustainable solutions to a panel, strengthening their research, teamwork, and solution-oriented thinking skills.

Transformative Impact: These initiatives cultivate empathy, leadership, and ethical responsibility, equipping students with emotional and social intelligence. By integrating academic rigor with social responsibility, the institute shapes future leaders committed to societal and professional excellence, exemplifying holistic education and meaningful community impact

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- **Improve Placement & Entrepreneurship: Enhance industry partnerships, establish an entrepreneurship cell, and organize placement prep and alumni networking events.**

- **Facilitate Research & Excellence: Secure more research grants, encourage faculty publications, and offer FDPs on research methods and national/international projects.**

- **Strengthen Extracurricular Activities: Organize diverse extracurricular events, collaborate with NGOs for social activities, and provide leadership opportunities for students.**

- **Develop New Courses: Launch new MCA, BCA, BBA, and BMS courses aligned with industry demands.**

- **Achieve Academic Autonomy: Prepare and submit a proposal for academic autonomy, focusing on relevant and innovative course offerings.**